

Department of Medical & Health Services

Bid for

"Supply, installation & commissioning of IT Equipments"

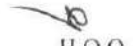
Mode of Bid Submission	Online though e-Procurement system at https://eproc.rajasthan.gov.in
Procuring Authority	Director(PH), Medical & Health Services Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur
Last Date & Time of Submission of Bid	14.07.2025 at 02:00 PM
Date & Time of Opening of Technical Bid	15.07.2025 at 11:00 AM

Bidding Document Fee: Rs2000/- (Rupees Two Thousand only)

Dept. of Medical & Health Services, Swasthya Bhawan
Tilak Marg, C-Scheme, JAIPUR-302005
Telephone No. 0141- 2221463
email: directorph-rj@nic.in


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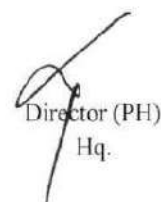

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Table of Contents

NOTICE INVITING BID	3
CHAPTER 2. ABBREVIATIONS & DEFINITIONS.....	4
CHAPTER 3. IMPORTANT DATES	7
CHAPTER 4. PROJECT PROFILE & BACKGROUND INFO	9
CHAPTER 5. QUALIFICATION/ELIGIBILITY CRITERIA.....	14
CHAPTER 6. SCHEDULE OF REQUIREMENT.....	18
CHAPTER 7. INSTRUCTION TO BIDDERS (ITB).....	19
CHAPTER 8. GENERAL TERMS AND CONDITIONS OF BID & CONTRACT	38
CHAPTER 9. SPECIAL TERMS AND CONDITIONS OF BID & CONTRACT.....	62
ANNEXURE-1: BILL OF MATERIAL (BoM).....	63
ANNEXURE-2: TECHNICAL SPECIFICATIONS	64
ANNEXURE-3: BIDDER'S AUTHORIZATION CERTIFICATE	71
ANNEXURE-4: SELF-DECLARATION	72
ANNEXURE-5: MANUFACTURER'S AUTHORIZATION FORM (MAF)	74
ANNEXURE-6: UNDERTAKING ON AUTHENTICITY OF ITEMS TO BE PROCURED	75
ANNEXURE-7: COMPONENTS OFFERED – BOM.....	76
ANNEXURE -8: FINANCIAL BID FORMAT (BOQ).....	77
ANNEXURE-9: DRAFT AGREEMENT FORMAT.....	81
ANNEXURE-10: MEMORANDUM OF APPEAL UNDER THE RTPP ACT, 2012.....	84
ANNEXURE-11: ANNUAL TURNOVER STATEMENT.....	85
ANNEXURE-12: AFFIDAVIT REGARDING COMPLIANCE TO TERMS & CONDITION OF BID	86
ANNEXURE-13: TECHNICAL UNDERTAKING.....	87
ANNEXURE-14: FINANCIAL UNDERTAKING	88
ANNEXURE-15: CHECKLIST OF DOCUMENTS.....	90


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Sr. No./ Permanent Store /DMHS/2025-26/174

Dated:27-06-2025

NOTICE INVITING BID**BID for Supply, installation & commissioning of IT Equipments**

1. Dept. of Medical & Health Services, Rajasthan invites proposals through e-Bid from OEMs/Authorized distributors/Dealers & intends to look for a bidder for "**Supply, installation & commissioning of IT Equipments**".
2. Interested eligible Bidders may obtain detailed information of the bidding documents at the site <https://eproc.rajasthan.gov.in> and <https://sppp.rajasthan.gov.in>.
3. Schedule of the bid is as under:

Bid form Cost	Rs. 2000/- (Rupees Two Thousand only)
Cost of BID Document (0075-00-800-52-01) Department code 58-Medical, Health and family Department office name 846 Directorate Medical & Health Services Raj. Jaipur (HOD)	deposit through eGRAS in favour of Director PH, Medical and Health, Jaipur
RISL Fee e-bid Processing Fee (8658-00-102-16-01) Department code 58-Medical, Health and family Department office name 846 Directorate Medical & Health Services Raj. Jaipur (HOD)	Rs. 1500/- (One Thousand Five Handread) deposit through eGRAS in favour of MD, RISL, Jaipur
Bid Security	2% of estimated Bid Value (200000/- Lakh) (Rs. Two Lakh Only) Bid Security deposit through eGRAS, in favour of Director PH, Medical and Health, Jaipur
Amount of Bid Security (8443-00-103-00-00) Department code 58-Medical, Health and family Department office name 846 Directorate Medical & Health Services Raj. Jaipur (HOD)	
Date of commencement of Sale of Bidding Document	Start Date: 30/06/2025 at 03:00 PM
Bid submission start date at e-Procurement website	Start Date: 30/06/2025 at 03:00 PM
Pre-Bid Meeting	07.07.2025 up to 11.00 AM
End Date for the submission of Bid Online at e-Procurement website	14.07.2025 at 02:00 PM
Last date and time for Physical submission of DD/BC & OEM MAF	14.07.2025 at 04:00 PM
Time and date of opening of Technical bids	15.07.2025 at 11:00 AM
Place of DD/BC submission and opening of bids	Permanent Store, (Basement), Swasthya Bhawan, Jaipur-302005

4. The estimated bid value of RFP shall be **Rs. 100.00 Lakhs (Rs. One Hundred Lakhs Only)**, for the following:-
 - Desktop Computers (Interl i3) - 180
 - Simple Printers - 42
 - Multi Function Printers - 10
 - Scanner- 10
5. Bid invitation may be cancelled at any time without any prior notice by the Director(PH) of Dept. of Medical & Health Services, Rajasthan, Jaipur.

(Dr. Ravi Prakash Sharma)
Director(PH),

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CHAPTER 2. ABBREVIATIONS & DEFINITIONS

Act	The Rajasthan Transparency in Public Procurement Act, 2012 (Act No.21 of 2012) and Rules thereto
Authorized Signatory	The bidder's representative/ officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney (PoA) from the competent authority of the respective Bidding firm for participating in this bid.
Authorized Partner/ Authorized Distributer	Bidders who have been authorized for participating in the bid for Supply of Desktop/Laptop/Printer through the ink signed MAF by OEM.
BG	Bank Guarantee
Bid/ e-Bid	A formal offer made in pursuance of an invitation by a procuring entity and includes any tender, proposal or quotation in electronic format
Bid Security	A security provided to the procuring entity by a bidder for securing the fulfillment of any obligation in terms of the provisions of the Bidding Documents.
Bidder	Any person/firm/agency/company/contractor/supplier/vendor participating in the procurement/ bidding process with the procurement entity
Bidding Document	Documents issued by the procuring entity, including any amendments thereto, that set out the terms and conditions of the given procurement and includes the invitation to bid
Competent Authority	An authority or officer to whom the relevant administrative or financial powers have been delegated for taking decision in a matter relating to procurement.
Contract/ Procurement Contract	A contract entered into between the procuring entity and a successful bidder concerning the subject matter of procurement
Contract/ Project Period	The Contract/ Project Period shall commence from the date of issue of Work order.
Day	A calendar day as per GoR/ GoI.
Director(PH)-DMHS	Director(PH), Medical & Health Services
Eligible Bidder	Any person/firm/agency/company/contractor/supplier/vendor participating in the procurement/ bidding process with the procurement entity, which has been found to be eligible on the basis of qualification criteria for eligibility as specified in the bidding document.
GoI/ GoR	Govt. of India/ Govt. of Rajasthan
Goods	All articles, material, commodities, electricity, livestock, furniture, fixtures, raw material, spares, instruments, software, machinery,


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	equipment, industrial plant, vehicles, aircraft, ships, railway rolling stock and any other category of goods, whether in solid, liquid or gaseous form, purchased or otherwise acquired for the use of a procuring entity as well as services or works incidental to the supply of the goods if the value of services or works or both does not exceed that of the goods themselves
INR	Indian Rupee
ISI	Indian Standards Institution
ISO	International Organization for Standardization
IT	Information Technology
ITB	Instruction to Bidders
LD	Liquidated Damages
LoI	Letter of Intent
NIB	Notice Inviting Bid
Notification	A notification published in the Official Gazette
OEM	Original Equipment Manufacturer
PBG	Performance Bank Guarantee
PC	Procurement/ Purchase Committee
Procurement Process	The process of procurement extending from the issue of invitation to Bid till the award of the procurement contract or cancellation of the procurement process, as the case may be.
Procurement/ Public Procurement	The acquisition by purchase, lease, license or otherwise of works, goods or services, including award of Public Private Partnership projects, by a procuring entity whether directly or through an agency with which a contract for procurement services is entered into, but does not include any acquisition without consideration, and "procure" or "procured" shall be construed accordingly
Project Site	Wherever applicable, means the designated place or places.
Procuring Entity/ Tendering Authority	Person or entity that is a recipient of a good or service provided by a seller (bidder) under a purchase order or contract of sale. Also called buyer. Director(PH) Medical & Health Services in this BID document.
RISL	RajCOMP Info Services Limited
GST	Goods and Services Tax
Subject Matter of Procurement	Items to be procured whether in the form of goods, services or works
GSTIN	Goods and Service Tax Identification Number
WO/ PO	Work Order/ Purchase Order
MAF	Manufacturer's Authorization Form
Supplier/ Contractor	Entity/Firm that is a supplier of goods under a contract of sale.


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ANM	Auxiliary Nurse Midwife
AYUSH	Ayurveda, Yoga And Naturopathy, Unani, Siddha And Homeopathy
CHC	Community Health Center
CHO	Community Health Officer
CPHC	Comprehensive Primary Health Care
DH	District Hospital
DPM	District Programmer Manager
EML	Essential Medicines List
SHC	Sub Health Centers
ICDS	Integrated Child Development Service
ICPS	Integrated Child Protection Scheme
IEC	Information Education Communication
IGNOU	Indira Gandhi National Open University
MLHP	Mid Level Health Provider
MO	Medical Officer
MOIC	Medical Officer In Charge
NGO	Non-Governmental Organization
NPCDCS	National Programmer For Prevention And Control Of Cancer, Diabetes, Cardiovascular Diseases And Stroke
OOPE	Out Of Pocket Expenditure
OPD	Out Of Pocket Department
PHC	Primary Health Centre
RCH	Reproductive And Child Health
SBA	Skilled Birth Attendant
SHGs	Self Help Groups
STGs	Standard Treatment Guidelines
UHC	Universal Health Coverage
UHND	Universal Health And Nutrition Day
AAM	AyushmanArogyaMandir
IHMS	Integrated Health Management System
RBSK	RashtriyaBalSwasthyaKaryakram
IDSP	Integrated Disease Surveillance Program
NMHP	National Mental Health Program
RI	Routine Immunization
QA	Quality Assurance
PoA	Power of Attorney


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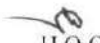

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CHAPTER 3. IMPORTANT DATES

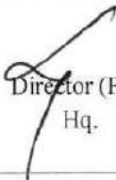
UBN no.:	Dated
Name & Address of the Procuring Entity	Name: Director(PH), Dept. of Medical & Health Services, Rajasthan Swasthya Bhawan, Tilak Marg, C-Scheme, JAIPUR-302005 Telephone No. 0141- 2229858
Name & Address of the Procurement Officer In- charge	Name: Director(PH), Dept. of Medical & Health Services, Rajasthan Swasthya Bhawan, Tilak Marg, C-Scheme, JAIPUR-302005 Telephone No. 0141- 2229858, Email: directorph-rj@nic.in , rajkajsupport.mh@rajasthan.gov.in
Subject Matter of Procurement	Supply, installation & commissioning of IT Equipments.
Bid Procedure	Single-stage: Two part (Technical & Financial) open competitive e-Bid procedure at https://eproc.rajasthan.gov.in
Bid Evaluation Criteria	Most advantageous responsive bid based on qualification criteria as defined in the Bidding document.
Websites for downloading Bidding Document, Corrigendum's, Addendum setc.	Websites: http://sppp.rajasthan.gov.in , http://rajswasthya.rajasthan.gov.in , https://eproc.rajasthan.gov.in
Estimated Procurement Cost	Rs. 100 Lakhs
Fees	Bidding Document Fees / Tender Fees
	Rs. 2000/- (Rupees Two Thousand only) in the form of eGRAS Challan in favour of Cost of BID Document (0075-00-800-52-01) Department code 58-Medical, Health and family Department office name 846 Directorate Medical & Health Services Raj. Jaipur (HOD) payable at "Jaipur".
	RISL Processing Fee
	Rs. 1500/- (One Thousand Five hundred only) in the form of eGRAS Challan in favour of e-bid Processing Fee (8658-00-102-16-01) Department code 58-Medical, Health and family Department office name 846 Directorate Medical & Health Services Raj. Jaipur (HOD) "Managing Director, RISL" payable at "Jaipur".
	Bid Security (EMD)
	Rs. 200000 Lakh of estimated Bid Value Payable in Favour of Amount of Bid Security (8443-00-103-00-00) Department code 58-Medical, Health and family Department office name 846 Directorate Medical & Health Services Raj. Jaipur (HOD) of eGRAS Challan
Date of Availability of Bidding Document	Start Date: 30/06/2025 at 3:00 PM
Pre-Bid Meeting	Start Date: 07.07.2025 Up to 11.00 AM
End Date for the submission of Bid	Manner: Online at e-Procurement website 14/07/2025 at 02:00 PM


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CHAPTER 4.PROJECT PROFILE & BACKGROUND INFORMATION

I. Objectives

To procure computers, simple printers, multi-function printers (MFP), and scanners for SwasthyaBhavan to enhance operational efficiency and streamline workflow. The new equipment will facilitate faster data processing, improve document management, and support better communication, ultimately contributing to improved service delivery and effective functioning of the health services.

II. Project Authority

Director(PH), Dept. of Medical & Health Services, Rajasthan
SwasthyaBhawan, TilakMarg, C-Scheme, Jaipur

CHAPTER 5. QUALIFICATION/ELIGIBILITY CRITERIA

1. A bidder participating in the procurement process shall possess the following minimum qualification/ eligibilitycriteria:

S. No.	Basic Requirement	Specific Requirements	Documents Required
1)	Legal Entity	Legal Entity The bidder should be a Proprietorship firm duly registered either under the Rajasthan Shops & Commercial Establishments Act, 1958 or any other Act of State/Union, as applicable for dealing in the subject matter of procurement OR A company registered under Indian Companies Act, 2012 OR A partnership firm registered under Indian Partnership Act, 1932 (Note: In case of non applicability of the above, a self-certified declaration regarding the non-applicability of registration to any Act should be submitted by the bidder) Any kind of joint venture or consortium shall not be allowed. Note:-	Copy of valid Registration Certificates OR Copy of Certificates of incorporation OR relevant documents

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		The bidders belonging to or with beneficial ownership from countries sharing land border with India, for participation in any public procurement in the State, shall only be allowed after prior registration with the Industries Department of the Government of Rajasthan. The prospective bidders must go through and comply with the Notification dated 01.01.2021, issued by Finance Department, in this regard, before submitting their duly filled bids.	
2)	Financial: Turnover & Net Woth	A bidder, which is a legal entity as envisaged at point no 1 above, may submit appropriately filled bid in this bid process. The minimum average annual turnover requirement of a bidder shall be 5 Crores in any three financial years in last Five financial years (2020-2021, 2021-2022, 2022-2023, 2023-2024 & 2024-2025). The bids from only those bidders shall be considered which are bidding for the IT hardware products of the OEM's who have a minimum annual average turnover of OEM For PC Rs 500 crores And OEM for Printer and Scanner 50 crores in IT hardware products in any three financial years in last Five financial years (2020-2021, 2021-2022, 2022-2023, 2023-2024 & 2024-2025). A duly certified statement of the minimum required annual average turnover for the bidder and the OEM both verified by a competent CA/CAs shall be submitted along with the bid.	CA Certificate with CA's Registration Number and Seal clearly stating the 'Average Annual Audited Turnover' of the bidder & OEM for any Three financial years in last Five financial years

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		A self certified affidavit shall be submitted by every bidder alongwith the bid that minimum required annual average turnover as envisaged in this clause for itself and OEM(s) of IT equipments is duly fulfilled, verified and found to be correct. Net worth of the bidder should be positive.	
3)	Technical Capability	Minimum Three years of experience in the business of supply, installation and commissioning of IT Hardware all over India in last Five financial years (2020-2021, 2021-2022, 2022-2023, 2023-2024 & 2024-2025). The Bidder should have required experience in IT Hardware supply and commissioning a One Supply Order value not less than Rs. 60 lakhs or Two Supply orders, each of value not less than Rs. 40 Lakhs or Three Supply orders, each of value not less than Rs. 30 lakhs in atleast any one of the last 5 (Five) financial years (2020-2021, 2021-2022, 2022-2023, 2023-2024 & 2024-2025) in India to any Government Department/ Government Institution/ Public Sector undertakings.	Copies of supply/work/purchase order/Supply invoice/Work completion certificate/Commissioning certificate.
4)	Tax registration	The bidder should submit copy of: 1) GST registration certificate 2) Income Tax/PAN Number	Relevant documents
5)	Undertaking	A Self Certified letter as per Annexure-4	Self-Declaration
6)	Compliance of Technical Specification	A certified letter as per Annexure-2	Compliance sheet
7)	OEM MAF (for all equipments)	MAF of OEMs shall be submitted by the bidder as per Annexure-5 Note: It is not applicable in case of bidder itself is an OEM of the equipments.	Valid Ink signed certificate (Bidder shall submit this certificate in original along with Tender Fee)

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2. In addition to the provisions regarding the qualifications of the bidders as set out in above:-
- A. The Procuring entity shall disqualify a bidder as per the provisions under "Clause: Exclusion/ Disqualification of Chapter-7 : ITB";
 - B. The procuring entity may require from the bidder, who was qualified, to demonstrate its qualifications again in accordance with the same criteria used to qualify such bidder. The procuring entity shall disqualify any bidder that fails to demonstrate its qualifications again, if requested to do so. The procuring entity shall promptly notify each bidder requested to demonstrate its qualifications again as to whether or not the bidder has done so to the satisfaction of the procuring entity.
 - C. In addition to above, the bidder must meet the specification of the product and other criteria as set out in the bidding document and as per requirement for supply of the subject matter.


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CHAPTER 6.SCHEDULE OF REQUIREMENT

1. Eligible Bidders shall have to submit proposal for IT Equipments as per schedule mentioned in the NIB. The bids shall be evaluated and the order will be placed as per quantity and evaluation criteria set out in the Bid Document. Details of the requirement of the IT Equipments are listed below.

S. No	Name/ List of the item	Qty.	Bid Security		Tender Fee	RISL Fee
1	Desktop Computer Intel (i3)	180	2% of estimated cost	Rs 200,000/-	Rs 2000/-	Rs 1,500/-
2	Simple Printer	42				
3	MFP	10				
4	Scanner	10				

2. **Delivery and completion schedule:** The item/ subject matter of procurement shall be supplied, installed and commissioned by the firm within 30 days from the date of issue of supply order at the places designated—Directorate DHMS Jaipur.


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CHAPTER 7. INSTRUCTION TO BIDDERS (ITB)

1. Sale of Bidding/Tender Documents

- A. The sale of bidding documents shall be commenced from the date as mentioned in the Notice Inviting Bids (NIB). The complete bidding document shall also be placed on the State Public Procurement Portal and e-Procurement portal. The prospective bidders shall be permitted to download the bidding document from the websites and pay its price while submitting the Bid to the procuring entity.
- B. The bidding documents shall be made available to any prospective bidder who pays the price for it in bank demand draft/banker's cheque as per requirement of the bid.
- C. Bidding documents purchased by head of any concern may be used by its authorized sole selling agents/ marketing agents/ distributors/ sub-distributors and authorized dealers or viceversa.

2. Changes in the Bidding Document

- A. At any time, prior to the deadline for submission of Bids, the procuring entity may for any reason, whether on its own initiative or as a result of a request for clarification by a bidder, modify the bidding documents by issuing an addendum in accordance with the provisions below.
- B. In case, any modification is made to the bidding document or any clarification is issued which materially affects the terms contained in the bidding document, the procuring entity shall publish such modification or clarification in the same manner as the publication of the initial bidding document.
- C. In case, a clarification or modification is issued to the bidding document, the procuring entity may, prior to the last date for submission of Bids, extend such time limit in order to allow the bidders sufficient time to take into account the clarification or modification, as the case may be, while submitting their Bids.
- D. Any bidder, who has submitted his Bid in response to the original invitation, shall have the opportunity to modify or re-submit it, as the case may be, within the period of time originally allotted or such extended time as may be allowed for submission of Bids, when changes are made to the bidding document by the procuring entity:
- E. Provided that the Bid last submitted or the Bid as modified by the bidder shall be considered for evaluation.

3. Period of Validity of Bids

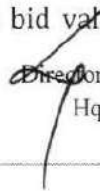
- A. Bids submitted by the bidders shall remain valid during the period specified in the Chapter-3 "IMPORTANT DATES". A Bid valid for a shorter period shall be rejected by the procuring entity as non-responsive Bid.
- B. Prior to the expiry of the period of validity of Bids, the procuring entity, in exceptional circumstances, may request the bidders to extend the bid validity


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period for an additional specified period of time. A bidder may refuse the request and such refusal shall be treated as withdrawal of Bid and in such circumstances bid security shall not be forfeited.

- C. Bidders that agree to an extension of the period of validity of their Bids shall extend or get extended the period of validity of bid securities submitted by them or submit new bid securities to cover the extended period of validity of their bids. A bidder whose bid security is not extended, or that has not submitted a new bid security, shall be considered to have refused the request to extend the period of validity of its Bid.

4. Format and Signing of Bids

- A. Bidders must submit their bids online at e-Procurement portal i.e. <https://eproc.rajasthan.gov.in>.
- B. All the documents including the bid document should be uploaded duly digitally signed with the DSC of authorized signatory.
- C. A Single stage Two part system shall be followed for the Online Bid:-
- Technical Bid, including fee details, eligibility & technical documents
 - Financial Bid

- I. The technical bid shall consist of the following documents:

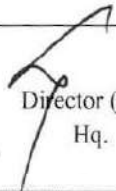
S. No.	Documents Type	Document Format
Fee Details		
1.	Bidding document Fee (Tender Fee)	Proof of submission (PDF)
2.	RISL Processing Fee (e-Procurement)	Proof of submission (PDF)
3.	Bid Security	Proof of submission (PDF)
Eligibility Documents		
5.	Documents required for Preliminary Qualification.	As per chapter 5
6.	Bidder's Authorization Certificate along with copy of PoA/ Board resolution stating that Auth. Signatory can sign the bid/ contract on behalf of the firm.	As per Annexure-3 (PDF)
Technical Documents		
7.	Self-Declaration, Certificate of Conformity/No Deviation and Declaration by Bidders	As per Annexure-4 (PDF)
8.	Manufacturer's Authorization Form (MAF)	As per Annexure-5 (PDF)


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9.	Undertaking on Authenticity of Computer equipment	As per Annexure-6 (PDF)
10.	Components Offered + Technical specifications compliance sheet for all items only on OEM Letter Head	As per Annexure-7 (PDF)
11.	Annual Turnover Certificate along with copy of Audited Accounts	As per Annexure-12
12.	Affidavit regarding compliance to terms & condition of bid	As per Annexure-13
13.	Technical undertaking	As per Annexure-14
14.	Financial undertaking	As per Annexure-15

II. Financial bid shall include the following documents: -

S. No.	Documents Type	Document Format
1.	Financial Bid – Format	As per BoQ (.XLS) format available on e-Procurement portal

The bidder should ensure that all the required documents, as mentioned in this bidding document, are submitted along with the Bid and in the prescribed format only. Non- submission of the required documents or submission of the documents in a different format/ contents may lead to the rejections of the Bid submitted by the bidder.

5. Cost & Language of Bidding

- A. The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the procuring entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- B. The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the procuring entity, shall be written only in English Language. Supporting documents and printed literature that are part of the Bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English/ Hindi language, in which case, for purposes of interpretation of the Bid, such translation shall govern.

6. Alternative/ Multiple Bids

- A. Alternative/ Multiple Bids shall not be considered for the item. Also, the bidder shall not quote for multiple brands/ make/ models for any single equipment in the technical Bid. This is to clarify that every bidder shall have to submit only one brand/ make/model for each equipment & any offer for multiple brands/ make/models for any one equipment in the bid shall make the entire bid liable

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for rejection. The bidder should mention the details of the quoted make/ model in the "Annexure-7: Components Offered".

7. Bid Security

Bidders have to submit 2% of estimated cost of procurement. Exemption shall be applicable as per RTPP rules and notifications issued by the State Government.

8. Deadline for the submission of Bids

- A. Bids shall be received online at e-Procurement portal and up to the time and date specified in the NIB.
- B. Normally, the date of submission and opening of Bids would not be extended. In exceptional circumstances, the time with the prospective bidders for preparation of Bids appears insufficient; the date may be extended by the procuring entity. In such case the publicity of extended time and date shall be given in the manner, as was given at the time of issuing the original NIB and shall also be placed on the State Public Procurement Portal, if applicable. It would be ensured that after issue of corrigendum/addendum, reasonable time is available to the bidders for preparation and submission of their Bids. The procuring entity shall also publish such modifications in the bidding document in the same manner as the publication of initial bidding document. If, in the office of the Bids receiving and opening authority, the last date of submission or opening of Bids is a non-working day, the Bids shall be received or opened on the next working day.

9. Withdrawal, Substitution, and Modification of Bids

- A. If permitted on e-Procurement portal, a Bidder may withdraw its Bid or re-submit its Bid (technical and/ or financial cover) as per the instructions/ procedure mentioned at e- Procurement website under the section "Bidder's Manual Kit".
- B. Bids withdrawn shall not be opened and processed further.

10. Late Bids

Any bid received by the Procuring Entity after the deadline for submission of bids prescribed by the Procuring Entity, pursuant to NIB, will be rejected and/or returned unopened to the Bidder.

11. Opening of Bids

- A. The Bids shall be opened by the bid opening & evaluation committee on the date and time mentioned in the NIB in the presence of the bidders, or their authorized representatives, who choose to be present.
- B. The committee shall prepare a list of the bidders or their representatives attending the opening of Bids and obtain their signatures on the same. The list shall also contain the representative's name and telephone number and corresponding bidders' names and addresses. The authority letters, if any,

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brought by the representatives shall be attached to the list. The list shall be signed by all the members of Bid opening committee with date and time of opening of the Bids.

- C. All the documents comprising of technical Bid/ cover shall be opened & downloaded from the e-Procurement website (only for the bidders who have submitted the prescribed fee(s) to tendering authority).
- D. The committee shall conduct a preliminary scrutiny of the opened technical Bids to assess the prima-facie responsiveness and ensure that the:-
- E. bid is accompanied by bidding document , bidding document fee, bid security or bid securing declaration, and processing fee (if applicable);
- F. bid is valid for the period, specified in the bidding document;
- G. bid is unconditional and the bidder has agreed to give the required performance security; and
- H. Other conditions, as specified in the bidding document are fulfilled.
- I. Any other information which the committee may consider appropriate.
- J. No Bid shall be rejected at the time of Bid opening except the Bids not accompanied with the proof of payment or instrument of the required price of bidding document, processing fee and bid security.
- K. The Financial Bid cover shall be kept unopened and shall be opened later on the date and time intimated to the bidders who qualify in the evaluation of technical Bids.

12. Selection Method:

The Least Cost Basis selection method will be used to determine the L1 bidder in the bidding process. The bidder offering the lowest overall cost will be considered the L1 bidder.

13. Clarification of Bids

- A. To assist in the examination, evaluation, comparison and qualification of the Bids, the procurement committee may, at its discretion, ask any bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the bidder shall be through the e-Procurement portal.
- B. Any clarification submitted by a bidder with regard to its Bid that is not in response to a request by the committee shall not be considered.
- C. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the committee in the evaluation of the financial Bids.
- D. No substantive change to qualification information or to a submission, including changes aimed at making an unqualified bidder, qualified or an unresponsive submission, responsive shall be sought, offered or permitted.

14. Evaluation & Tabulation of Technical Bids

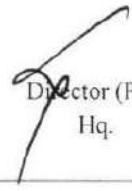
A. Determination of Responsiveness


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- I. The procurement committee shall determine the responsiveness of a Bid on the basis of bidding document and the provisions of pre-qualification/eligibility criteria of the bidding document.
- II. Prior to opening of the technical bid, pursuant to NIB, the Procuring Entity will determine that the bidder has submitted Bid Form Cost, RISL FEE and BID SECURITY within the time as stated in the NIB.
- III. A responsive Bid is one that meets the requirements of the bidding document without any material deviation, reservation, or omission where:
 - a. "deviation" is a departure from the requirements specified in the bidding document;
 - b. "reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the bidding document; and
 - c. "Omission" is the failure to submit part or all of the information or documentation required in the bidding document.
- IV. A material deviation, reservation, or omission is one that, if accepted, shall:
 - a. affect in any substantial way the scope, quality, or performance of the subject matter of procurement specified in the bidding documents; or
 - b. limits in any substantial way, inconsistent with the bidding documents, the procuring entity's rights or the bidder's obligations under the proposed contract; or
 - c. If rectified, shall unfairly affect the competitive position of other bidders presenting responsive Bids.
- V. The procurement committee shall examine the technical aspects of the Bid in particular, to confirm that all requirements of bidding document have been met without any material deviation, reservation or omission.
- VI. The procuring entity shall regard a Bid as responsive if it conforms to all requirements set out in the bidding document, or it contains minor deviations that do not materially alter or depart from the characteristics, terms, conditions and other requirements set out in the bidding document, or if it contains errors or oversights that can be corrected without touching on the substance of the Bid.

15. Non-material Non-conformities in Bids

- A. The procurement committee may waive any non-conformities in the Bid that do not constitute a material deviation, reservation or omission, the Bid shall be deemed to be substantially responsive.
- B. The procurement committee may request the bidder to submit the necessary information or document like audited statement of accounts/ CA Certificate, Registration Certificate, GST/ CST clearance certificate, ISO Certificates, etc. within a reasonable period of time. Failure of the bidder to comply with the request may result in the rejection of its Bid.

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- f. The bidder, who has offered the lowest cost for the overall IT equipments in the bid shall be considered the L1 offer and declared as L1 bidder.

19. Correction of Arithmetic Errors in Financial Bids

- A. The procurement committee shall correct arithmetical errors in substantially responsive Bids, on the following basis, namely: -
- if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the procurement committee there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
 - if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to clause (a) and (b) above.

20. Negotiations

- A. The procurement committee shall have full powers to undertake negotiations. Detailed reasons and results of negotiations shall be recorded in the proceedings.
- B. The lowest or most advantageous bidder shall be informed in writing by registered letter and e-mail. Prescribed time shall be given for calling negotiations. In case of urgency the procurement committee, after recording reasons, may reduce the time, provided the lowest or most advantageous bidder has received the intimation and consented to regarding holding of negotiations.
- C. Negotiations shall not make the original offer made by the bidder inoperative. The procurement committee shall have option to consider the original offer in case the bidder decides to increase rates originally quoted or imposes any new terms or conditions.
- D. In case of non-satisfactory achievement of rates from lowest or most advantageous bidder, the procurement committee may choose to make a written counter offer to the lowest or most advantageous bidder and if this is not accepted by him, the committee may decide to reject and re-invite Bids or to make the same counter-offer first to the second lowest or most advantageous bidder, then to the third lowest or most advantageous bidder and so on in the order of their initial standing and work/ supply order be awarded to the bidder who accepts the counter-offer. This procedure would be used in exceptional

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cases only.

- E. In case the rates even after the negotiations are considered very high, fresh Bids shall be invited.

21. Exclusion of Bids/ Disqualification

A. A procuring entity shall exclude/ disqualify a Bid, if: -

- a. the information submitted, concerning the qualifications of the bidder, was false or constituted a misrepresentation; or
- b. the information submitted, concerning the qualifications of the bidder, was materially inaccurate or incomplete; and
- c. the bidder is not qualified as per pre-qualification/ eligibility criteria mentioned in the bidding document;
- d. the Bid materially departs from the requirements specified in the bidding document or it contains false information;
- e. the bidder, submitting the Bid, his agent or any one acting on his behalf, gave or agreed to give, to any officer or employee of the procuring entity or other governmental authority a gratification in any form, or any other thing of value, so as to unduly influence the procurement process;
- f. a bidder, in the opinion of the procuring entity, has a conflict of interest materially affecting fair competition.
- g. A Bid shall be excluded/ disqualified as soon as the cause for its exclusion/ disqualification is discovered.

22. Lack of competition

A. A situation may arise where, if after evaluation of Bids, the procurement committee may end-up with one responsive Bid only. In such situation, the procurement committee would check as to whether while floating the NIB all necessary requirements to encourage competition like standard bid conditions, industry friendly specifications, wide publicity, sufficient time for formulation of Bids, etc were fulfilled. If not, the NIB would be re- floated after rectifying deficiencies. The bid process shall be considered valid even if there is one responsive Bid, provided that: -

- a. the Bid is technically qualified;
- b. the price quoted by the bidder is assessed to be reasonable;
- c. the Bid is unconditional and complete in all respects;
- d. there are no obvious indicators of cartelization amongst bidders; and
- e. the bidder is qualified as per the provisions of pre-qualification/ eligibility criteria in the bidding document
- f. The procurement committee shall prepare a justification note for approval by the competent authority, with the concurrence of the accounts member.


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- g. In case of dissent by any member of procurement committee, the competent authority shall decide as to whether to sanction the single Bid or re- invite Bids after recording reasons.
- h. If a decision to re-invite the Bids is taken, market assessment shall be carried out for estimation of market depth, eligibility criteria and cost estimate.

23. Acceptance of the successful Bid and award of contract

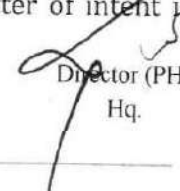
- A. The procuring entity after considering the recommendations of the procurement committee and the conditions of Bid, if any, financial implications, trials, sample testing and test reports, etc., shall accept or reject the successful Bid. If any member of the procurement committee has disagreed or given its note of dissent, the matter shall be referred to the next higher authority, as per delegation of financial powers, for decision.
- B. Decision on Bids shall be taken within original validity period of Bids and time period allowed to procuring entity for taking decision. If the decision is not taken within given time period by the concerning sanctioning authority, reasons of not taking decision within the given time period shall be specifically recorded by the competent sanctioning authority while taking its decision.
- C. Before award of the contract, the procuring entity shall ensure that the price of successful Bid is reasonable and consistent with the required quality.
- D. A Bid shall be treated as successful only after the competent authority has approved the procurement in terms of that Bid.
- E. The procuring entity shall award the contract to the bidder whose offer has been determined to be the lowest or most advantageous in accordance with the evaluation criteria set out in the bidding document and if the bidder has been determined to be qualified to perform the contract satisfactorily on the basis of qualification criteria fixed for the bidders in the bidding document for the subject matter of procurement.
- F. Prior to the expiration of the period of bid validity, the procuring entity shall inform the successful bidder, in writing, that its Bid has been accepted.
- G. As soon as a Bid is accepted by the competent authority, its written intimation shall be sent to the concerned bidder by registered post or email and asked to execute an agreement in the format given in the bidding documents on a non-judicial stamp of requisite value and deposit the amount of performance security or a performance security declaration, if applicable, within a period specified in the bidding documents or where the period is not specified in the bidding documents then within fifteen days from the date on which the letter of acceptance or letter of intent is dispatched to the bidder.
- H. If the issuance of formal letter of acceptance is likely to take time, in the meanwhile a Letter of Intent (LOI) may be sent to the bidder. The acceptance of an offer is complete as soon as the letter of acceptance or letter of intent is


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posted and/ or sent by email (if available) to the address of the bidder given in the bidding document. Until a formal contract is executed, the letter of acceptance or LOI shall constitute a binding contract.

24. Information and publication of award

Information of award of contract shall be published on the respective website(s) as specified in NIB.

25. Procuring entity's right to accept or reject any or all Bids and increase or decrease the quantity of the IT equipments

The Procuring entity reserves the right to accept or reject any Bid, and to annul (cancel) the bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the bidders. Also, Procuring entity reserves the right to increase or decrease the quantity of the IT equipments.

26. Right to vary quantity

- A. If the procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding documents due to change in circumstances, the bidder shall not be entitled for any claim or compensation except otherwise provided in the bidding documents.
- B. Orders for extra items may be placed by the procuring entity in accordance with the Schedule of Powers as prescribed by the Finance Department, up to 50% of the value of the original contract, if allowed in the bidding documents. The fair market value of such extra items payable by the procuring entity to the contractor shall be determined by the procuring entity in accordance with guidelines prescribed by the administrative department concerned.
- C. Orders for additional quantities may be placed on the same price finalized; validity of price for additional quantity is till the final payment to the bidder, on the rates and conditions given in the contract. Delivery or completion period may also be proportionately increased. The limits of orders for additional quantities shall be as under :-
 - i. 50% of the value of goods of the original contract.

27. Performance Security

- A. Prior to execution of agreement, Performance security shall be solicited from all successful bidders except the departments of the State Government and undertakings, corporations, autonomous bodies, registered societies, co-operative societies which are owned or controlled or managed by the State Government and undertakings of the Central Government. However, a performance security declaration shall be taken from them. The State Government may relax the provision of performance security in particular

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procurement or any class of procurement.

- B. Performance Security shall be 5% of order value. In case of Small Scale Industries of Rajasthan it shall be 1% and in case of Sick Industries other than Small Scale Industries, whose cases are pending with Board of Industrial and financial reconstructions, it shall be 2% of the value of order.

- a) Performance security shall be furnished in any one of the following forms:-

- I. Bank Draft or Banker's Cheque of a scheduled bank;
- II. National Savings Certificates and any other script/ instrument under National Savings Schemes for promotion of small savings issued by a Post Office in Rajasthan, if the same can be pledged under the relevant rules. They shall be accepted at their surrender value at the time of bid and formally transferred in the name of procuring entity with the approval of Head PostMaster;
- III. Bank Draft/Banker's Cheque Bank guarantee of a scheduled bank. It shall be got verified from the issuing bank.
- IV. Fixed Deposit Receipt (FDR) of a scheduled bank. It shall be in the name of procuring entity on account of bidder and discharged by the bidder in advance. The procuring entity shall ensure before accepting the FDR that the bidder furnishes an undertaking from the bank to make payment/ premature payment of the FDR on demand to the procuring entity without requirement of consent of the bidder concerned. In the event of forfeiture of the performance security, the Fixed Deposit shall be forfeited along with interest earned on such Fixed Deposit.

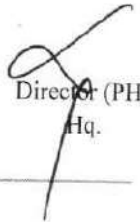
- b) Performance security furnished in the form specified in clause [I] to [IV] of (B) above shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the bidder, including warranty obligations and maintenance and defect liability period.
- c) Forfeiture of Security Deposit: Security amount in full or part may be forfeited, including interest, if any, in the following cases:-
 - I. When any terms and condition of the contract is breached.
 - II. When the bidder fails to make complete supply as per the scope of tender document.
- d) If the bidder breaches any provision of code of integrity, prescribed for bidders, specified in the bidding document.
- e) Notice will be given to the bidder with reasonable time before PSD deposited is forfeited.
- f) No interest shall be payable on the PSD.


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C. Additional Performance Security:-

(1) In addition to Performance Security as specified in rule 75 of the RTPP rules, an Additional Performance Security shall also be taken from the successful bidder in case of unbalanced bid. The Additional Performance Security shall be equal to fifty percent of Unbalanced Bid Amount. The Additional Performance Security shall be deposited in lump sum by the successful bidder before execution of Agreement. The Additional Performance Security shall be deposited through Demand Draft, Banker's Cheque, Government Securities [Bank guarantee].

Explanation : For the purpose of this rule,-

- (i) Unbalanced Bid means any bid below more than fifteen percent of Estimated Bid Value.
- (ii) Estimated Bid Value means value of subject matter of procurement mention in bidding documents by the Procuring Entity.
- (iii) Unbalanced Bid Amount means positive difference of eighty five percent of Estimated Bid Value minus Bid Amount Quoted by the bidder.

(2) The Additional Performance Security shall be refunded to the contractor after satisfactory completion of the entire work. The Additional Performance Security shall be forfeited by the Procuring Entity when work is not completed within stipulated period by the contractor. Provision for 'Unbalanced Bid' and 'Additional Performance Security' shall be mentioned in the Bidding Documents by the Procuring Entity.

28. Execution of agreement

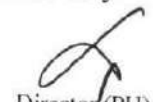
- A. A procurement contract shall come into force from the date on which the agreement is signed.
- B. The successful bidder shall sign the procurement contract within 3 days from the date on which the letter of acceptance or letter of intent is dispatched to the successful bidder.
- C. If the bidder, who's Bid has been accepted, fails to sign a written procurement contract or fails to furnish the required performance security within specified period, the procuring entity shall take action against the successful bidder as per the provisions of the bidding document and Act. The procuring entity may, in such case, cancel the procurement process or if it deems fit, offer for acceptance the rates of lowest or most advantageous bidder to the next lowest or most advantageous bidder, in accordance with the criteria and procedures set out in the bidding document.
- D. The bidder will be required to execute the agreement on a non-judicial stamp of specified value at its cost and to be purchase from anywhere in Rajasthan only.


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29. Confidentiality:

- A. Notwithstanding anything contained in this bidding document but subject to the provisions of any other law for the time being in force providing for disclosure of information, a procuring entity shall not disclose any information if such disclosure, in its opinion, is likely to:-
- B. impede enforcement of any law;
- C. affect the security or strategic interests of India;
- D. affect the intellectual property rights or legitimate commercial interests of bidders;
- E. Affect the legitimate commercial interests of the procuring entity in situations that may include when the procurement relates to a project in which the procuring entity is to make a competitive bid, or the intellectual property rights of the procuring entity.
- F. The procuring entity shall treat all communications with bidders related to the procurement process in such manner as to avoid their disclosure to competing bidders or to any other person not authorized to have access to such information.
- G. The procuring entity may impose on bidders and sub-contractors, if there are any for fulfilling the terms of the procurement contract, conditions aimed at protecting information, the disclosure of which violates (a) above.
- H. In addition to the restrictions specified above, the procuring entity, while procuring a subject matter of such nature which requires the procuring entity to maintain confidentiality, may impose condition for protecting confidentiality of such information.

30. Cancellation of procurement process

- A. If any procurement process has been cancelled, it shall not be reopened but it shall not prevent the procuring entity from initiating a new procurement process for the same subject matter of procurement, if required.
- B. A procuring entity may, for reasons to be recorded in writing, cancel the process of procurement initiated by it-
 - i. at any time prior to the acceptance of the successful Bid; or
 - ii. After the successful Bid is accepted in accordance with (d) and (e) below.
- C. The procuring entity shall not open any bids or proposals after taking a decision to cancel the procurement and shall return such unopened bids or proposals.
- D. The decision of the procuring entity to cancel the procurement and reasons for such decision shall be immediately communicated to all bidders that participated in the procurement process.
- E. If the bidder who's Bid has been accepted as successful fails to sign any written procurement contract as required, or fails to provide any required security for the performance of the contract, the procuring entity may cancel the procurement process.


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- F. If a bidder is convicted of any offence under the Act, the procuring entity may:-
- cancel the relevant procurement process if the Bid of the convicted bidder has been declared as successful but no procurement contract has been entered into;
 - Rescind (cancel) the relevant contract or forfeit the payment of all or a part of the contract value if the procurement contract has been entered into between the procuring entity and the convicted bidder.

31. Code of Integrity for Bidders

- A. No person participating in a procurement process shall act in contravention of the code of integrity prescribed by the State Government.
- B. The code of integrity include provisions for:-
- Prohibiting
 - any offer, solicitation or acceptance of any bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;
 - any omission, including a misrepresentation that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
 - any collusion, bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
 - improper use of information shared between the procuring entity and the bidders with an intent to gain unfair advantage in the procurement process or for personal gain;
 - any financial or business transactions between the bidder and any officer or employee of the procuring entity;
 - any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
 - any obstruction of any investigation or audit of a procurement process;
 - disclosure of conflict of interest;
 - disclosure by the bidder of any previous transgressions with any entity in India or any other country during the last three years or of any debarment by any other procuring entity.
- C. Without prejudice to the provisions below, in case of any breach of the code of integrity by a bidder or prospective bidder, as the case may be, the procuring entity may take appropriate measures including:-
- D. Exclusion of the bidder from the procurement process;
- E. Calling-off of pre-contract negotiations. And procedure adopted as per RTPP Act.

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- F. Forfeiture or encashment of any other security or bond relating to the procurement;
- G. Recovery of payments made by the procuring entity along with interest thereon at bank rate;
- H. Cancellation of the relevant contract and recovery of compensation for loss incurred by the procuring entity;
- I. Debarment of the bidder from participation in future procurements of the procuring entity for a period not exceeding three years.

32. Interference with Procurement Process

A. Bidder, who: -

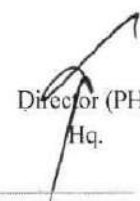
- a. withdraws from the procurement process after opening of financial bids;
- b. withdraws from the procurement process after being declared the successful bidder;
- c. fails to enter into procurement contract after being declared the successful bidder;
- d. fails to provide performance security or any other document or security required in terms of the bidding documents after being declared the successful bidder, without valid grounds, shall, in addition to the recourse available in the bidding document or the contract, be punished with fine which may extend to fifty lakh rupees or ten per cent of the assessed value of procurement, whichever is less.


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33. Appeals

- A. Subject to "Appeal not to lie in certain cases" below, if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the rules or guidelines issued thereunder, he may file an appeal to such officer of the procuring entity, as may be designated by it for the
- B. purpose, within a period of 3 days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:
- a) Provided that after the declaration of a bidder as successful in terms of "Award of Contract", the appeal may be filed only by a bidder who has participated in procurement proceedings:
 - b) Provided further that in case a procuring entity evaluates the technical Bid before the opening of the financial Bid, an appeal related to the matter of financial Bid may be filed only by a bidder whose technical Bid is found to be acceptable.
- C. The officer to whom an appeal is filed under (a) above shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within 30 days from the date of filing of the appeal.
- D. If the officer designated under (a) above fails to dispose of the appeal filed under that sub-section within the period specified in (c) above, or if the bidder or


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prospective bidder or the procuring entity is aggrieved by the order passed, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to an officer or authority designated by the State Government in this behalf within 7 days from the expiry of the period specified in (c) above or of the date of receipt of the order passed under (b) above, as the case may be.

- E. The officer or authority to which an appeal is filed under (c) above shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within 30 days from the date of filing of the appeal:
- F. The officer or authority to whom an appeal may be filed under (a) or (d) above shall be:

1. First Appellate Authority: Jt. Secy. Gr II Medical & Health GoR
2. Second Appellate Authority: ACS/Pr.Sec. /Secy., Medical & Health Dept.GoR

a. Form of Appeal:

- a) Every appeal under (a) and (c) above shall be as per Annexure-11 along with as many copies as there are respondents in the appeal.
- b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.
- d) Fee for Appeal: Fee for filing appeal:
 - i. Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
 - ii. The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank payable in the name of Appellate Authority concerned.

b. Procedure for disposal of appeal:

- a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - i. hear all the parties to appeal present before him; and
 - ii. peruse or inspect documents, relevant records or copies thereof relating to the matter.


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- c. After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- d. The order passed under (c) shall also be placed on the State Public Procurement Portal.
- e. No information which would impair the protection of essential security interests of India, or impede the enforcement of law or fair competition, or prejudice the legitimate commercial interests of the bidder or the procuring entity, shall be disclosed in a proceeding under an appeal.

34. Stay of procurement proceedings

While hearing of an appeal, the officer or authority hearing the appeal may, on an application made in this behalf and after affording a reasonable opportunity of hearing to the parties concerned, stay the procurement proceedings pending disposal of the appeal, if he, or it, is satisfied that failure to do so is likely to lead to miscarriage of justice.

35. Vexatious Appeals & Complaints

Whoever intentionally files any vexatious, frivolous or malicious appeal or complaint under the "The Rajasthan Transparency Public Procurement Act 2012", with the intention of delaying or defeating any procurement or causing loss to any procuring entity or any other bidder, shall be punished with fine which may extend to twenty lakh rupees or five per cent of the value of procurement, whichever is less.

36. Offences by Firms/ Companies

- A. Where an offence under "The Rajasthan Transparency Public Procurement Act 2012" has been committed by a company, every person who at the time the offence was committed was in charge of and was responsible to the company for the conduct of the business of the company, as well as the company, shall be deemed to be guilty of having committed the offence and shall be liable to be proceeded against and punished accordingly: Provided that nothing contained in this sub-section shall render any such person liable for any punishment if he proves that the offence was committed without his knowledge or that he had exercised all due diligence to prevent the commission of such offence.
- B. Notwithstanding anything contained in (a) above, where an offence under this Act has been committed by a company and it is proved that the offence has been committed with the consent or connivance of or is attributable to any neglect on the part of any Director(PH), manager, secretary or other officer of the company, such Director(PH), manager, secretary or other officer shall also be deemed to be guilty of having committed such offence and shall be liable to be proceeded against and punished accordingly.


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C. For the purpose of this section-

- i. "company" means a body corporate and includes a limited liability partnership, firm, registered society or co-operative society, trust or other association of individuals; and
- ii. "Director(PH)" in relation to a limited liability partnership or firm, means a partner in the firm.

D. Abetment of certain offenses: Whoever abets an offence punishable under this Act, whether or not that offence is committed in consequence of that abetment, shall be punished with the punishment provided for the offence.

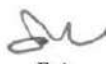
37. Debarment from Bidding

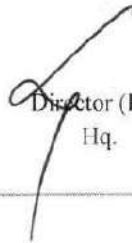
- A. A bidder shall be debarred by the State Government if he has been convicted of an offence
 - i. under the Prevention of Corruption Act, 1988 (Central Act No. 49 of 1988); or
 - ii. under the Indian Penal Code, 1860 (Central Act No. 45 of 1860) or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
- B. A bidder debarred under (a) above shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date on which he was debarred.
- C. If a procuring entity finds that a bidder has breached the code of integrity prescribed in terms of "Code of Integrity for bidders" above, it may debar the bidder for a period not exceeding three years.
- D. Where the entire bid security or the entire performance security or any substitute thereof, as the case may be, of a bidder has been forfeited by a procuring entity in respect of any procurement process or procurement contract, the bidder may be debarred from participating in any procurement process undertaken by the procuring entity for a period not exceeding three years.


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CHAPTER 8. GENERAL TERMS AND CONDITIONS OF BID& CONTRACT

Bidders should read these conditions carefully and comply strictly while sending their bids.

1. Definitions:

For the purpose of clarity, the following words and expressions shall have the meanings hereby assigned to them: -

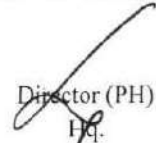
- a) "Contract" means the Agreement entered into between the Procuring Entity and the successful/ selected bidder, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
- b) "Contract Documents" means the documents listed in the Agreement, including any amendments thereto.
- c) "Contract Price" means the price payable to the successful/ selected bidder as specified in the Agreement, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract.
- d) "Day" means a calendar day.
- e) "Delivery" means the transfer of the Goods from the successful/ selected bidder to the Procuring Entity in accordance with the terms and conditions set forth in the Contract.
- f) "Completion" means the fulfillment of the related services by the successful/ selected bidder in accordance with the terms and conditions set forth in the Contract.
- g) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the successful/ selected bidder is required to supply to the Procuring Entity under the Contract.
- h) "Procuring Entity" means the entity purchasing the Goods and related services, as specified in the bidding document.
- i) "Related Services" means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other similar obligations of the successful/ selected bidder under the Contract.
- j) "Subcontractor" means any natural person, private or government entity, or a combination of the above, including its legal successors or permitted assigns, to whom any part of the Goods to be supplied or execution of any part of the related services is subcontracted by the successful/ selected bidder.
- k) "Supplier/ Successful or Selected bidder" means the person, private or government entity, or a combination of the above, whose Bid to perform the Contract has been accepted by the Procuring Entity and is named as such in the Agreement, and includes the legal successors or permitted assigns of the successful/ selected bidder.
- l) "The Site," where applicable, means the designated project place(s) named in the bidding document.


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Note: The bidder shall be deemed to have carefully examined the conditions, specifications, size, make and drawings, etc., of the goods to be supplied and related services to be rendered. If the bidder has any doubts as to the meaning of any portion of these conditions or of the specification, drawing, etc., he shall, before submitting the Bid and signing the contract refer the same to the procuring entity and get clarifications.

2. Verification of Eligibility Documents by Procuring Entity

- A. "Procuring Entity reserves the right to verify all statements, information and documents submitted by the bidder in response to tender document. The bidder shall, when so required by Procuring Entity, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of verification by Procuring Entity shall not relieve the bidder of its obligations or liabilities hereunder nor will it affect any rights of Procuring Entity thereunder. If any statement, information and document submitted by the bidder is found to be false, manipulated or forged during verification process, strict action shall be taken as per RTTP Act.

3. Contract Documents

- A. Subject to the order of precedence set forth in the Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory.

4. Interpretation

- A. If the context so requires it, singular means plural and viceversa.
- B. Entire Agreement: The Contract constitutes the entire agreement between the Procuring Entity and the Supplier/ Selected bidder and supersedes all communications, negotiations and agreements (whether written or oral) of parties with respect thereto made prior to the date of Contract.
- C. Amendment: No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.
- D. Non-waiver: Subject to the condition (f) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.
- E. Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.
- F. Severability: If any provision or condition of the Contract is prohibited or


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- G. rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

5. Language

- A. The Contract as well as all correspondence and documents relating to the Contract exchanged by the successful/ selected bidder and the Procuring Entity, shall be written in English language only. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the special conditions of the contract, in which case, for purposes of interpretation of the Contract, this translation shall govern.
- B. The successful/ selected bidder shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

6. Eligible Goods

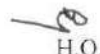
- A. For purposes of this Clause, the term "goods" includes commodities, raw material, machinery, equipment, and industrial plants; and "related services" includes services such as insurance, transportation, supply, installation, integration, testing, commissioning and provide warranty as set out in the document.
- B. All articles/ goods being bid, other than those marked in the Bill of Material (BoM) should be the ones which are produced in volume and are used by a large number of users in India/ abroad. All products quoted by the successful/ selected bidder must be associated with specific make and model number, item code and names and with printed literature describing configuration and functionality. Any deviation from the printed specifications should be clearly mentioned in the offer document by the bidder/ supplier. Also, the bidder is to quote/ propose only one make/ model against the respective item.
- C. The OEM/Vendor of the quoted product must have its own registered spares depot in India having adequate inventory of the equipment being quoted for providing the necessary spares as per the requirements of the bidding document.
- D. Bidder must quote products in accordance with above clause "Eligible goods and related services".

7. Notices

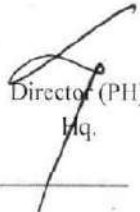
- A. Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the contract. The term "in writing" means communicated in written form with proof of dispatch and receipt.
- B. A Notice shall be effective when delivered or on the Notice's effective date, whichever is later.


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8. Governing Law

The Contract shall be governed by and interpreted in accordance with the laws of the Rajasthan State/ the Country (India), unless otherwise specified in the contract.

9. Scope of Supply

- A. Subject to the provisions in the bidding document and contract, the goods and related services to be supplied shall be as specified in the Technical requirement of the bidding document.
- B. Unless otherwise stipulated in the Contract, the scope of supply shall include all such items not specifically mentioned in the Contract but that can be reasonably inferred from the Contract as being required for attaining delivery and completion of the goods and related services as if such items were expressly mentioned in the Contract.
- C. The bidder shall not quote and supply hardware/ software that is likely to be declared as End of Sale in next 6 months and End of Service/ Support for a period of 5 Years from the last date of bid submission. OEMs are required to mention this in the MAF for all the quoted hardware/ software. If any of the hardware/ software is found to be declared as End of Sale/ Service/ Support, then the bidder shall replace all such hardware/ software with the latest ones having equivalent or higher specifications without any financial obligation to the Procuring Entity.

10. Delivery & Installation

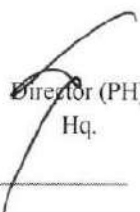
- A. Successful bidder has to supply, install & commission items/equipments at the respective location.
- B. Bidder shall appoint grievance redressal officer and also provide contact number and email of the officer for registration of complaints. Maximum duration for onsite resolution/repairment of equipments by bidder/OEM must be within 48 hours. Bidder should always keep specific number of reserve devices to prevent disruption of services in case repair takes more time. Any delay in providing in onsite resolution/repair of equipment beyond 48 hours from the time of lodging a complaint shall be liable for imposition of penalty on the contractor as envisaged in CHAPTER 9 of this bid document.
- C. The contract for the supply can be repudiated at any time by the procuring entity, if the supplies are not made to his/her satisfaction after giving an


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opportunity to the bidder of being heard and recording the reasons for repudiation.

- D. The Supplier/ Selected Bidder shall arrange to supply, install and commission the ordered materials/ systems as per specifications within the specified delivery/ completion period at various locations mentioned in the PO/ WO.

11. Supplier's/ Selected Bidder's Responsibilities

The Supplier/ Selected Bidder shall supply all the goods and related services included in the scope of supply in accordance with the provisions of bidding document and/ or contract.

12. Procuring Entity's Responsibilities

- A. Whenever the supply of goods and related services requires that the Supplier/ Selected Bidder obtain permits, approvals, and import and other licenses from local public authorities, the Procuring Entity shall, if so required by the Supplier/ Selected Bidder, make its best effort to assist the Supplier/ Selected Bidder in complying with such requirements in a timely and expeditious manner.
- B. The Procuring Entity shall pay all costs involved in the performance of its responsibilities, in accordance with the general and special conditions of the contract.

13. Contract Price

- A. The Contract Price shall be paid as specified in the contract subject to any additions and adjustments thereto, or deductions there from, as may be made pursuant to the contract.
- B. Prices charged by the Supplier/ Selected Bidder for the Goods delivered and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier/ Selected Bidder in its bid, with the exception of any price adjustments authorized in the special conditions of the contract.

14. Recoveries from Supplier/ Selected Bidder

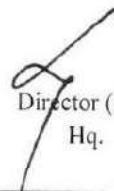
- A. Recovery of liquidated damages, short supply, breakage, rejected articles shall be made ordinarily from bills.
- B. The Purchase Officer shall withhold amount to the extent of short supply, broken/ damaged or for rejected articles unless these are replaced satisfactorily. In case of failure to withhold the amount, it shall be recovered from his dues and performance security deposit available under this contract with tendering authority.
- C. The balance, if any, shall be demanded from the Supplier/ Selected Bidder and when recovery is not possible, the Purchase Officer shall take recourse to law in force.


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15. Taxes & Duties

- A. For goods supplied from outside India, the successful/ selected bidder shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the country.
- B. For goods supplied from within India, the successful/ selected bidder shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring Entity.
- C. If any tax exemptions, reductions, allowances or privileges may be available to the successful/ selected bidder in India, the Procuring Entity shall use its best efforts to enable the successful/ selected bidder to benefit from any such tax savings to the maximum allowable extent.

16. Copyright

The copyright in all drawings, design documents, source code and other materials containing data and information furnished to the Procuring Entity by the Supplier/ Selected Bidder herein shall remain vested with its original holder, or, if they are furnished to the Procuring Entity directly or through the Supplier/ Selected Bidder by any third party, including suppliers of materials, the copyright in such materials shall remain vested in such third party.

17. Confidential Information

- A. The Procuring Entity and the Supplier/ Selected Bidder shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any drawings, documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract.
- B. The Supplier/ Selected Bidder may furnish to its Subcontractor, if permitted, such documents, data, and other information it receives from the Procuring Entity to the extent required for the Subcontractor to perform its work under the Contract, in which event the Supplier/ Selected Bidder shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier/ Selected Bidder.
- C. The Procuring Entity shall not use such documents, data, and other information received from the Supplier/ Selected Bidder for any purposes unrelated to the Contract. Similarly, the Supplier/ Selected Bidder shall not use such documents, data, and other information received from the Procuring Entity for any purpose other than the design, procurement, or other work and services required for the performance of the Contract.
- D. The obligation of a party under sub-clauses above, however, shall not apply to information that: -

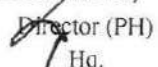
- I. the Procuring Entity or Supplier/ Selected Bidder need to share with tendering authority or other institutions participating in the Contract;


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- II. now or hereafter enters the public domain through no fault of that party;
 - III. can be proven to have been possessed by that party at the time of disclosure and which was not previously obtained, directly or indirectly, from the other party; or
 - IV. Otherwise lawfully becomes available to that party from a third party that has no obligation of confidentiality.
- E. The above provisions shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the supply or any part thereof.
- F. The provisions of this clause shall survive completion or termination, for whatever reason, of the Contract.

18. Sub-contracting

The bidder shall not assign or sub-let his contract or any substantial part thereof to any other agency.

19. Specifications and Standards

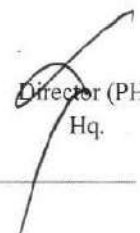
- A. All articles supplied shall strictly conform to the specifications, trademark laid down in the bidding document and wherever articles have been required according to ISI/ ISO/ other applicable specifications/ certifications/ standards, those articles should conform strictly to those specifications/ certifications/ standards. The supply shall be of best quality and description. The decision of the competent authority/ purchase committee whether the articles supplied conform to the specifications shall be final and binding on the supplier/ selected bidder.
- B. Technical Specifications
- I. The Supplier/ Selected Bidder shall ensure that the goods and related services comply with the technical specifications and other provisions of the Contract.
 - II. The Supplier/ Selected Bidder shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Procuring Entity, by giving a notice of such disclaimer to the Procuring Entity.
 - III. The goods and related services supplied under this Contract shall conform to the standards mentioned in bidding document.
- C. Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the bidding document.


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- D. The supplier/ selected bidder must certify that all the goods are new, unused, and of the agreed make and models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.
- E. The supplier/ selected bidder should further warrant that the Goods shall be free from defects arising from any act or omission of the supplier/ selected bidder or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the place of final destination.

20. Hardware Installation:

The supplier is responsible for all unpacking, assemblies, wiring, installation, cabling between hardware units and connecting to power supplies. The supplier will test all hardware operations and accomplish all adjustments

necessary for installation, commissioning, and ensure successful & continuous operation.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

24. Insurance

- A. The Goods supplied under the Contract shall be fully insured against loss by theft, destruction or damage incidental to manufacture or acquisition, transportation, storage, fire, flood, under exposure to weather and delivery at the designated project locations, in accordance with the applicable terms. The insurance charges will be borne by the supplier and Procuring Entity will not be required to pay such charges if incurred.
- B. The goods will be delivered at the FOR destination in perfect condition.

25. Transportation

The supplier/ selected bidder shall be responsible for transport by sea, rail and road or air and delivery of the material in the good condition to the consignee at destination. In the event of any loss, damage, breakage or leakage or any shortage the bidder shall be liable to make good such loss and shortage found at the checking/ inspection of the material by the consignee. No extra cost on such account shall be admissible.

26. Inspection

- A. The Purchase Officer or his duly authorized representative shall at all reasonable time have access to the supplier's/ selected bidder's premises and shall have the power at all reasonable time to inspect and examine the materials and workmanship of the goods/ equipment/ machineries during manufacturing process or afterwards as may be decided. Time taken for inspection will be excluded from the delivery timeline.
- B. The supplier/ selected bidder shall furnish complete address of the premises of his factory, office, go-down and workshop where inspection can be made together with name and address of the person who is to be contacted for the purpose.
- C. After successful inspection, if done, it will be supplier's/ selected bidder's responsibility to dispatch and install the equipment at respective locations without any financial liability to the Procuring Entity.
- D. Supplies when received at respective locations shall be subject to inspection to ensure whether they conform to the specification.

27. Drawl of Samples

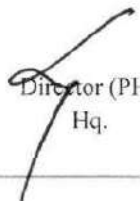
In case of tests, wherever feasible, samples shall be drawn in the presence of supplier/ bidder/ selected bidder or his authorized representative and properly sealed in their presence. The samples will be examined by the technical team of the Procuring Entity or it will be sent to any recognized laboratories and/ or testing house.


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28. Testing charges

Testing charges shall be borne by the Government. In case, test results showing that supplies are not upto the prescribed standards or specifications, the testing charges shall be payable by the selected bidder.

29. Rejection

- A. Articles not approved during inspection or testing shall be rejected and will have to be replaced by the selected bidder at his own cost within the time fixed by the Purchase Officer.
- B. If, however, due to exigencies of tendering authority work, such replacement either in whole or in part, is not considered feasible, the Purchase Officer after giving an opportunity to the selected bidder of being heard shall for reasons to be recorded, deduct a suitable amount from the approved rates. The deduction so made shall be final.
- C. The rejected articles shall be removed by the supplier/ bidder/ selected bidder within 15 days of intimation of rejection, after which Purchase Officer shall not be responsible for any loss, shortage or damage and shall have the right to dispose of such articles as he thinks fit, at the selected bidder's risk and on his account.

30. Extension in Delivery Period and Liquidated Damages (LD)

- A. The time specified for delivery in the Bid form will be deemed to be the essence of the contract and the successful bidder will arrange supplies within the period on receipt of order from the Procuring Entity.
- B. In case of extension in the delivery period with liquidated damages the recovery will be made on the basis of following percentages of value of stores which the bidder has failed to supply :-

- I. Delay up to one-fourth period of the prescribed delivery and commissioning period 2.5%
- II. Delay exceeding one-fourth but not exceeding half of the prescribed delivery and commissioning period 5%
- III. Delay exceeding half but not exceeding three-fourth of the prescribed delivery and commissioning period 7.5%
- IV. Delay exceeding three-fourth of the prescribed period 10%

Above clause is applicable on undelivered products

- C. Fraction of a day in reckoning the period of delay in supplies will be eliminated if it is less than half a day.


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- D. The maximum amount of agreed liquidated damages will be 10%.
- E. If the supplier requires an extension in time for completion of contractual supply, on account of occurrence of any hindrance he will apply in writing for extension on occurrence of hindrance but not after the stipulated date of completion of supply.
- F. The Procuring Entity may extend the delivery period with or without liquidated damages in case they are satisfied that the delay in the supply of goods is on account of hindrances beyond control, such reasons will be recorded while seeking extension.
- G. In exceptional hardship cases, the Procuring Entity will have the powers to waive the damages/late penalty as stated above.
- H. In the event of failure to supply the ordered quantity, by the successful bidder within the stipulated time the Procuring Entity reserves the right to cancel the orders for the unsupplied quantity and place orders with the remaining suppliers for the supply of the said quantity or purchase the unsupplied quantity through Bid system at the risk and cost of such supplier and such supplier is liable and responsible to make good the financial loss sustained by the Procuring Entity. If the rate is cheaper the benefit will not accrue to the supplier.
- I. The Procuring Entity reserves the right to charge penalty as decided by the Procuring Entity or withhold payment for any unsatisfactory stocks supplied by the supplier without prejudices to other rights and the decision of the Procuring Entity is final and cannot be called into question. The supplier is liable to reimburse/ Compensate the Procuring Entity or to third party for any loss, damage, injury, etc caused or arising out of the negligence in supply of low or inferior quality of stocks or any breach of contract.
- J. Notwithstanding anything contained in the terms and conditions of this Bid the Authority is the ultimate authority in deciding the recovery of penalty from the supplier taking into account the stock position and future.
- K. The bidder will not be entitled to any gain on such purchases made against default. The recovery of such loss or damage will be made from any sums accruing to the bidder under this or any other contract with the government. If recovery is not possible from the bill and the bidder fails to pay the loss or damage, within one month of the demand, the recovery of such amount or sum due from the bidder will be made under the Rajasthan Public Demand Recovery Act 1952 or any other law for the time being in force. In case supplier fails to deliver ordered goods, the risk purchases may be made at a higher rate from any other firm. It is mandatory for the approved supplier to acknowledge receipt of orders within seven days from the date of dispatch of order, failing which the purchasing officers will be at liberty to initiate action


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to purchase the items on risk purchase system at the expiry of the prescribed supply period in the requirement of supply in the larger interest of the Procuring Entity.

31. Authenticity of Equipment

- A. The selected bidder shall certify (as per Annexure-7) that the supplied goods are brand new, genuine/ authentic, not refurbished, conform to the description and quality as specified in this bidding document and are free from defects in material, workmanship and service.
- B. If during the contract period, the said goods be discovered counterfeit/ unauthentic or not to conform to the description and quality aforesaid or have determined (and the decision of the Purchase Officer in that behalf will be final and conclusive), notwithstanding the fact that the Procuring Entity may have inspected and/ or approved the said goods, the Procuring Entity will be entitled to reject the said goods or such portion thereof as may be discovered not to conform to the said description and quality, on such rejection the goods will be at the selected bidder's risk and all the provisions relating to rejection of goods etc., shall apply. The selected bidder shall, if so called upon to do, replace the goods etc., or such portion thereof as is rejected by Purchase Officer, otherwise the selected bidder shall pay such damage as may arise by the reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the Purchase Officer in that behalf under this contract or otherwise.
- C. Goods accepted by the Procuring Entity in terms of the contract shall in no way dilute Procuring Entity's right to reject the same later, if found deficient in terms of the this clause of the contract.

32. Warranty

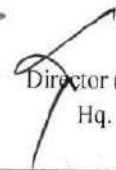
- A. Warranty as mentioned in the Annexure-2.
- B. The selected bidder shall submit a certificate/ undertaking from all the respective OEMs mentioning the fact that the goods supplied are covered under comprehensive warranty & support for the prescribed period.
- C. The Procuring Entity shall give a written notice to the selected bidder stating the nature of any defect together with all available evidence thereof, promptly following the discovery thereof. The Procuring Entity shall afford all reasonable opportunity for the selected bidder to inspect such defects. Upon receipt of such notice, the selected bidder shall expeditiously cause to repair the defective goods or parts thereof or replace the defective goods or parts thereof with brand new genuine/ authentic ones having similar or higher specifications from the respective OEM, at no cost to the Procuring Entity. Any goods repaired or replaced by the selected bidder shall be delivered at the respective location without any additional costs to the Procuring Entity.


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- D. If having been notified, the selected bidder fails to remedy the defect within the period specified, the Procuring Entity may proceed to take within a reasonable period such remedial action as may be necessary, in addition to other recourses available in terms and conditions of the contract and bidding document.
- E. During the warranty period, the bidder shall also be responsible to ensure adequate and timely availability of spare parts needed for repairing the supplied goods.

33. Patent Indemnity

- A. The supplier/selected bidder shall, subject to the Procuring Entity's compliance with sub-clause (B) below, indemnify and hold harmless the Procuring Entity and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Procuring Entity may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:
 - I. the installation of the Goods by the supplier/ selected bidder or the use of the Goods in the country where the Site is located; and
 - II. the sale in any country of the products produced by the Goods.
- B. Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, or any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the supplier/ selected bidder, pursuant to the Contract.
- C. If any proceedings are brought or any claim is made against the Procuring Entity arising out of the matters referred to above, the Procuring Entity shall promptly give the supplier/ selected bidder a notice thereof, and the supplier/ selected bidder may at its own expense and in the Procuring Entity's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.
- D. If the supplier/ selected bidder fails to notify the Procuring Entity within thirty (30) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Procuring Entity shall be free to conduct the same on its own behalf.
- E. The Procuring Entity shall, at the supplier's/ selected bidder's request, afford all available assistance to the supplier/ selected bidder in conducting such proceedings or claim, and shall be reimbursed by the supplier/ selected bidder for all expenses incurred in so doing.


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- F. The Procuring Entity shall indemnify and hold harmless the supplier/ selected bidder and its employees, officers, and Subcontractors (if any) from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the supplier/ selected bidder may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Procuring Entity.

34. Limitation of Liability

Except in cases of gross negligence or willful default: -

- A. neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier/ selected bidder to pay liquidated damages to the Procuring Entity; and
- B. the aggregate liability of the supplier/ selected bidder to the Procuring Entity, whether under the Contract, in tort, or otherwise, shall not exceed the amount specified in the Contract, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier/ selected bidder to indemnify the Procuring Entity with respect to patent infringement.

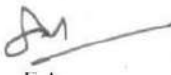
35. Force Majeure

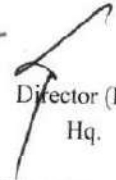
- A. The supplier/ selected bidder shall not be liable for forfeiture of its PSD, LD, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- B. For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the supplier/ selected bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the supplier/ selected bidder. Such events may include, but not be limited to, acts of the Procuring Entity in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- C. If a Force Majeure situation arises, the supplier/ selected bidder shall promptly notify the tendering authority in writing of such conditions and cause thereof within 15 days of occurrence of such event. Unless otherwise directed by Procuring Entity, the supplier/ selected bidder shall continue to perform its obligations under the contract as far as reasonably practical.


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- D. If the performance in whole or part or any obligation under the contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 days, either party at its option may terminate the contract without any financial repercussion on either side.
- E. In case a Force Majeure situation occurs with the tendering authority, the tendering authority may take the case with the supplier/ selected bidder on similar lines.

36. Change Orders and Contract Amendments

- A. The Procuring Entity may at any time order the supplier/ selected bidder through Notice in accordance with clause 7 of "Notices" as stated above, to make changes within the general scope of the Contract in any one or more of the following:-
 - I. drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring Entity;
 - II. the method of shipment or packing;
 - III. the place of delivery; and
 - IV. the related services to be provided by the supplier/ selected bidder.
- B. If any such change causes an increase or decrease in the cost of, or the time required for, the supplier's/ selected bidder's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery and Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the supplier/ selected bidder for adjustment under this clause must be asserted within thirty (30) days from the date of the supplier's/ selected bidder's receipt of the Procuring Entity's change order.
- C. Prices to be charged by the supplier/ selected bidder for any related services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier/ selected bidder for similar services.

37. Blacklisting / debarment and recovery of losses:-

In the event of failure by the bidder at any stage of Bid process, performance security or bills of supply will be forfeited apart from cancellation of award of contract and blacklisting / debarment of the firm/bidder.


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38. Termination

A. Termination for Default

- I. The tender sanctioning authority of tendering authority may, without prejudice to any other remedy for breach of contract, by a written notice of default of at least 30 days sent to the supplier/ selected bidder, terminate the contract in whole or in part:-
 - a. If the supplier/ selected bidder fails to deliver any or all quantities of the service within the time period specified in the contract, or any extension thereof granted by tendering authority; or
 - b. If the supplier/ selected bidder fails to perform any other obligation under the contract within the specified period of delivery of goods or any extension granted thereof; or
 - c. If the supplier/ selected bidder, in the judgment of the Procuring Entity, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the contract.
 - d. If the supplier/ selected bidder commits breach of any condition of the contract.
- II. If tendering authority terminates the contract in whole or in part, amount of Performance Security may be forfeited.
- III. Before cancelling a contract and taking further action, advice of senior most finance person available in the office and of legal adviser or legal assistant posted in the office, if there is one, may be obtained.
- IV. As on effective date of termination, Tendering Authority may pay:
 - a. the unpaid value of all the assets supplied by the Bidder and accepted by the Procuring Entity in accordance with the BID specifications in order to take over the possession of the assets / application.
 - b. all the services delivered by the Bidder and accepted by the Procuring Entity, the consideration payable shall be based on service rate as per agreement.

B. Termination for Insolvency

The Procuring Entity may at any time terminate the Contract by giving a written notice of at least 30 days to the supplier/ selected bidder, if the supplier/ selected bidder becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the supplier/ selected bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Procuring Entity.

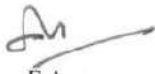
39. Savings clause:-

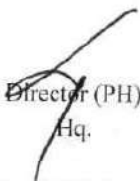
No suit, prosecution or any legal proceedings will lie against Bid inviting authority or any person for anything that is done in good faith or intended to be done in pursuance of Bid.


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40. Agreement:-

Successful bidder should execute agreement immediately by furnishing the performance security as prescribed within fifteen (3) days as per the terms & conditions on Rs.500/- (Rupee Five Hundred Only) non judicial stamp paper. In the event of failure to execute the agreement, the performance security as the case may be stand forfeited apart from cancellation of supply contract to contract besides debarring of the bidder and Director(PH)-MDMHS, Jaipur is entailed to collect liquidated damages if any from the bidder for his failure to comply with the terms and conditions of the Bid.

41. Settlement of disputes

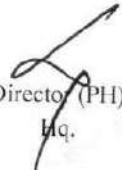
- A. Legal Jurisdiction: All legal proceedings arising out of any dispute between both the parties regarding a contract shall be settled by a competent court at Jaipur, Rajasthan.


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Annexure A

Compliance With The Code Of Integrity And No Conflict Of Interest

Any person participating in a procurement process shall -

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (c) not indulge in any collusion, Bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (f) not obstruct any investigation or audit of a procurement process;
- (g) disclose conflict of interest, if any, and
- (h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:-

The bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

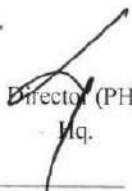
- (i) A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
 - a. have controlling partners/shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid shall result in the disqualification of all bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Worker or Services that are the subject of the Bid; or


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- g. bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.


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Annexure-B

Declaration By The Bidder Regarding Qualifications

In relation to my/our Bid submitted to.....for procurement of in response to their Notice Inviting Bids No.....Dated.....I/We hereby declare under section 7 of Rajasthan Transparency in Public Procurement Act, 2012 and Rules 2013, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administrated by a court or a judicial officer , not have my/our business activities suspended and not the subject of legal proceeding for any of the forgoing reasons;
4. I/we do not have, and our Director(PH)s and officers not have , been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualification to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings ;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Documents, which materially affects fair competition;

Date:

Place:

Signature of bidder

Name:

Designation:

Address:


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Annexure-C

Grievance Redressal During Procurement Process

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provision of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten (10) days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or on grounds on which he feels aggrieved.

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings;

Provided further that in case Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty (30) days from the date of the appeal.

(3) If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2) or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the first Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file as second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen (15) days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provision limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiation;
- (d) cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

(5) Form of Appeal

(a) An appeal under Para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.

(b) Every appeal shall be accompanied by as order appealed against. if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.


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- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filling appeal

- (a) Fee for first appeal shall be Rupees Two Thousand Five Hundred (Rs. 2,500/-) and for second appeal shall be Rupees Ten Thousand (Rs. 10,000/-) which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filling of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall
- hear all the parties to appeal present before him; and
 - Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above also is placed on the state Public Procurement Portal.

- First Appellate Authority: Jt. Secy.Gr II Medical & Health GoR
- Second Appellate Authority: ACS/Pr.Sec. /Secy., Medical & Health Dept.,GoR

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Annexure-D

Grievance Redressal During Procurement Process

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- I. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- II. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- III. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified, and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

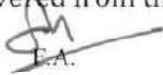
2. Procuring Entity's Right to Vary Quantities

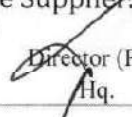
- I. At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- II. (!!) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- III. In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.


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3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.


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Form No. 1
[See rule 83]

Memorandum of Appeal under the Rajasthan Transparency in public Procurement Act, 2012

Appeal No.....of.....

Before the (First/Second Appellant Authority)

1. Particulars of appellant:

i. Name of the appellant:

ii. Official address, if any:

iii. Residential address:

2. Name and address of the respondent(s):

i.

ii.

iii.

3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclosed copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provision of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Ground of appeal:

.....

.....(Supported by an affidavit)

7. Prayer.....

.....

Place.....

Date.....

Appellant's Signature

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CHAPTER 9.SPECIAL TERMS AND CONDITIONS OF BID&CONTRACT

1)Payment Terms andSchedule

(i) The payment to the Contracted Supplier shall be made in as under:

S.No	% Payment	Condition/ Event
1.	100%	<u>On successful delivery and installation & commissioning</u> This amount can be released on successful installation & commissioning of IT equipments at desired locations after submission of duly signed & sealed delivery & installation report, verified by competent person of the receiving organization/ institution.

- Any penalties/liquidated damages, as applicable, for delay and non-performance, as mentioned in this bidding document, will be deducted from the payments for the respective milestones.
- TDS will be deducted as per the prevalent rules and regulations
- Successful Commissioning of the project will be considered as successful operations/functioning of all the equipments.**

2) Penalties

(i) The penalties levied on the Contracted Supplier shall be as under:

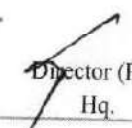
S.No	Amount of Penalty (INR)	Condition/ Event
1	2% of approved value/day (for each equipment) {Upto a maximum of approved value of equipment}	<u>After 48 hrs of lodging a complaint for repair/resolution</u> Penalty will be levied for each faulty equipment registered for resolution/repair in a complaint. After completion of 48 hrs without resolution from the time of successful registration of complaint, penalty will be levied for the whole day till next 24 hrs and so on for further delay in resolution of complaint.


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ANNEXURE-1: BILL OF MATERIAL (BoM)

S no	Name/ List of the item	Qty.	MAF required	Warranty Period & OEM support
1	Desktop Computer Intel (i3)	180	Yes	As per Technical Specifications mentioned at Annx. 2
2	Simple Printer	42	Yes	
3	Multi Functional Printer	10	Yes	
4	Scanner	10	Yes	

Note:

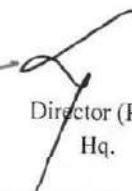
- OEM or authorized Distributer/Dealers shall only be eligible to participate for the bid.
- Specification of IT Equipments are mentioned in Annexure-2
- BOM should not be declared as End-of-Service/ Support within next 5 years from the date of final bid submission. Refer indicative MAF format (Annex-5).
- BOM of all the above shall be provided **onsite Comprehensive OEM warranty as per Technical Specifications mentioned at Annx. 2** and premium support from the Date of Commissioning.


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Director (PH)
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ANNEXURE-2: TECHNICAL SPECIFICATIONS
(To be filled by the bidder)

1. Specifications of Desktop Computer System

Make Model offered:.....

(need to be filled by the bidder)

Sr. No	Parameter	Minimum Technical Specification	Compliance (Y / N)
1	Processor	Intel i3, 4 Core or higher, with minimum 3.0 GHz or higher (Base Frequency), 10 MB Cache or higher with 13 th or higher Generation and to be Certified by OEM	
2	Chipset	Compatible Chipset	
3	Operating System	1. Pre-installed Genuine Microsoft Windows 11 Professional (64 bit) or higher 2. Recovery partition	
4	Memory (RAM)	16 GB DDR4 3200MHz or higher with 64 GB Expandability	
5	Storage	512 GB SSD	
6	Graphics	Integrated HD Graphic card or higher	
7	Ports	Minimum 5 USB ports with at least 2 USB 3.0 or higher ports, HDMI, Display port, Audio jack for headphone & microphone	
8	Display	Minimum 19.5 inch or higher, Resolution 1600x900 or higher Display	
9	Antivirus	Latest Antivirus & Internet Security, with minimum 3 years subscription	
10	Certification	BIS (for Monitor only)	
11	Compliance	RoHS	
12	Keyboard & Mouse	USB Keyboard & USB two button optical Mouse with Mouse Pad (Same make as Desktop)	
13	Network Interface	Integrated 10/100/1000 GB Ethernet, Integrated 802.11ac Wi-Fi and Bluetooth 4.0 or higher	
14	Form Factor	SFF/MT	
15	Accessories	All necessary cables	
16	Security	2.0 Trusted Platform Module (TPM) (Hardware/Firmware)	
17	Expansion slots	Minimum two PCIe slots	
18	Warranty	3 Years comprehensive on site OEM warranty	

2. Specifications of Printer

Make Model offered:.....

(need to be filled by the bidder)

Sr. No	Parameter	Minimum Technical Specification	Compliance (Y / N)
1	Functions	Print	
2	Printing technology	Laser	
3	Paper size	A4 or higher	
4	Print Speed (Minimum)	20 PPM (Mono) or higher	
5	Print Resolution	600 x 600 dpi or higher	
6	Duplex	Auto	

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7	Connectivity	Hi-Speed USB 2.0 port, Wi-Fi	
8	Duty Cycle (Monthly)	5000 pages or higher	
9	Memory	32 MB or higher	
10	Input paper tray capacity	100 pages or higher	
11	Compatible OS	Windows and Linux	
12	Cables/Accessories	All the required cables, accessories	
13	Software Media	Driver & Utility Software	
14	Certifications	BIS	
15	Compliance	RoHS	
18	Warranty	3 Years comprehensive on site OEM warranty	


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3. Specifications of MFP - Multifunctional Printer

Make Model offered:.....
(need to be filled by the bidder)

Sr. No	Parameter	Minimum Technical Specification	Compliance (Y / N)
1	Functions	Print, Scan, Copy	
2	Printing technology	Laser	
3	Print Speed (Minimum)	25 PPM (Mono) or higher	
4	Paper size	A4 or above	
5	Print Resolution	600 x 600 dpi or higher	
6	Duplex	Auto	
7	Memory	64 MB or higher	
8	Display	Yes	
9	Connectivity	USB, Ethernet, Wi-Fi	
10	Duty Cycle (Monthly)	8000 pages or higher	
11	Copy Speed	10 PPM or higher	
12	Copy Resolution	600 x 600 dpi or higher	
13	Scan File Format	PDF, JPEG etc.	
14	Scan Resolution	600 x 600 dpi or higher	
15	Scan Type	FLATBED with ADF	
16	Input paper tray capacity	150 pages or higher	
17	Compatible OS	Windows and Linux	
18	Cables/Accessories	All the required cables, accessories	
19	Software Media	Driver & Utility Software	
20	Certifications	BIS	
21	Compliance	RoHS	
22	Warranty	3 Years comprehensive on site OEM warranty	


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4. Specifications of Scanner

Make Model offered:
 (need to be filled by the bidder)

Sr. No.	Parameter	Minimum Technical Specification	Compliance (Y / N)
1	Compatible Devices	Laptops and PC	
2	ADF Capacity	Min 50. Sheets or Higher	
3	Scanning	Simplex, Simple Pass Duplex	
4	Papar Size and Support	A4, Legal ,Letter	
5	Optical Resulation	600 X 600 dpi (Color and Mono sheet Feed)	
6	Daily Duty Cycle	Approx 3000 or higher scans	
7	Certifications	BIS, RoHS, ISO 9001 for OEM	
8	Scan Speed	25 PPM or Higher	
9	Interface	USB 2.0 or Hiher	
10	Scan Formate	PDF, JPEG, PNG	
11	Light Source	LED	
12	Accessiores	Power Cable, USB cable, AC Adaptor	
13	Certification	BIS	
14	Compliance	RoHS	
15	Warranty	3 Year comprehensive on-site OEM warranty	


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 Director (PH)
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ANNEXURE-3: BIDDER'S AUTHORIZATION CERTIFICATE
{to be filled by the bidder}

To,
Director(PH)
Medical & Health Services,
Jaipur,

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation} is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with NIB referenceNo. _____ dated _____. He/ She is also authorized to attend meetings & submit technical & commercial information/ clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are asunder.

Thanking you,

Name of theBidder:-

VerifiedSigna

ture:

Authorized Signatory: -

Seal of the Organization: -

Date:

Place: _____


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Hq.

ANNEXURE-4: SELF-DECLARATION
{to be filled by the bidder}

To,
Director(PH)
Medical & Health Services,
Jaipur,

In response to the NIB Ref. No. dated for {Project Title}, as an Owner/
Partner/ Director(PH)/ Auth. Sign. Of _____, I/ We
hereby declare that presently our Company/ firm _____, at the
time of bidding:-

- A. possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- B. have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- C. is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/UT.
- D. does not have any previous transgressions with any entity in India or any other country during the last three years, does not have any debarment by any other procuring entity is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer,
- E. not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- F. does not have, and our Director(PH)s and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- G. Does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- H. Will comply with the code of integrity as specified in the bidding document.

Also, this is to certify that, the specifications of Hardware & Software which I/ We have mentioned in the Technical bid, and which I/ We shall supply if I/ We am/ are awarded with the work, are in conformity with the minimum technical specifications of

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the bidding document and that there are no deviations of any kind from the requirements specifications.

Also, I/ we have thoroughly read the bidding document and by signing this certificate, we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations and assumptions.

I/ We also certify that the price I/ we have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standards set out in the bidding Document.

I/ We also declare that I am/we are bonafide/ Manufacturers/ Whole Sellers/ Sole distributor/ Authorized dealer/ dealers/ sole selling/ Marketing agent in the goods/ stores/ equipment for which I/ We have quoted.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the bid, if any, to the extent accepted may be cancelled. If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GoR, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorized Signatory: -

Seal of the Organization: -

Date: _____

Place: _____


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ANNEXURE-5: MANUFACTURER'S AUTHORIZATION FORM (MAF)
{to be filled by the OEMs}

(Indicative Format)

To,
Director(PH)
Medical & Health Services,
Jaipur,

Subject: Issue of the Manufacturer's Authorization Form (MAF)

Reference: NIB/BID Ref. No. _____ dated _____

Sir,

We {name and address of the OEM} who are established and reputed original equipment manufacturers (OEMs) having factories at {addresses of manufacturing location} do hereby authorize {M/s _____} who is our {Distributor/ Channel Partner/ Retailer/ Others <please specify>} to bid, negotiate and conclude the contract with you against the aforementioned reference for the following Hardware/ Software manufactured by us: -

{OEM will mention the details of all the proposed product(s) with their make/model.}

We undertake to provide OEM Warranty/services/support for the offered Hardware/ Software, as mentioned in the technical document.

We hereby confirm that the offered Hardware/ Software is not likely to be declared as End-of- Sale in next 6 months on the date of bid submission.

We hereby confirm that the offered Hardware/ Software is not likely to be declared as End-of- Service/ Support within next 5 years from the date of final bid submission.

Yours faithfully,

For and on behalf of M/s (Name of the manufacturer)

(Authorized Signatory)

Name, Designation & Contact No.:

Address: _____

Seal


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Hq.

ANNEXURE-6: UNDERTAKING ON AUTHENTICITY OF ITEMS TO BE PROCURED

{To be filled by the bidder (On Rs. 500/- Non-judicial stamp paper)}

To,
Director(PH)
Medical & Health Services,
Jaipur,

Reference: NIBNo.:_____Dated:_____

This has reference to the items being supplied/quoted to your vide bid ref.no.dated
_____.

We hereby undertake that all the components/ parts/ assembly/ software used in the equipment shall be genuine, original and new components /parts/ assembly/ software from respective OEMs of the products and that no refurbished/ duplicate/ second hand components/ parts/ assembly/ software are being used or shall be used. In respect of licensed operating system, we undertake that the same shall be supplied along with the authorized license certificate with our name/logo. Also, that it shall be sourced from the authorized source for use in India.

In case, we are found not complying with above at the time of delivery or during installation, for the equipment already billed, we agree to take back the equipment already supplied at our cost and return any amount paid to us by you in this regard and that you will have the right to forfeit our Bid Security/ SD/ PSD for this bid or debar/ black list us or take suitable action against us.

Authorized Signatory Name:

Designation:

Store Officer
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Director (PH)
Hq.

ANNEXURE-7: COMPONENTS OFFERED – BOM
{to be filled by the bidder}

Please fill the following BoM for the offered product as per below mentioned table

Name of the item:- _____

S.No	Description	Compliance/ Offered by the Bidder
1.	Proposed OEM	
2.	Model No	
3.	MAF Submitted (Yes/ No)	
4.	Compliance of all Technical Specification	
5.	Deviation, if any, in Technical Specification	

Please attach Technical specifications compliance sheet (on OEM letterhead only) and provide reference number in this column. (Deviations, if any, should be appropriately mentioned & highlighted in the compliance/ deviation column of the respective table as per BID)

Authorized Signatory Name:

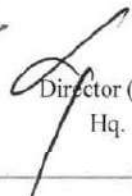
Designation:


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Director (PH)
Hq.

ANNEXURE -8: FINANCIAL BID FORMAT (BOQ)

Name of Work: Supply, Installation & Commissioning of IT Equipments

Sl. No.	Item Description	Quantity	Unit Rate Rs.	GST	TOTAL AMOUNT Without GST	TOTAL AMOUNT With GST in Rs. P
1	2	3	4	5	6	7
1	Desktop Computer Intel (i3)	180				
2	Simple Printer	42				
3	Multi Functional Printer	10				
4	Scanner	10				
Total						

Note: - 1. Financial quote shall not be filled here. Bidders shall fill and upload the financial quote in the format specified for BOQ on website:<https://eproc.rajasthan.gov.in>


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ANNEXURE-9: DRAFT AGREEMENT FORMAT
{to be mutually signed by selected bidder and procuring entity}

This Contract is made and entered into on this day of, 2019 by and between Director(PH), Medical & Health Services having its head office at SwasthyaBhawan, TilakMarg, C-Scheme, Jaipur-302005, Rajasthan (herein after referred to as Procuring Entity/ Director(PH)-PH) which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on ONEPART

And

M/s _____, a company registered under the Indian Companies Act, 1956 with its registered office at (herein after referred as the "Successful Bidder/ Supplier") which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on the OTHER PART.

Whereas, Procuring Entity is desirous of appointing an agency for <project title> as per the Scope of Work and Terms and Conditions as set forth in the BID document dated of <NIB No>.

And whereas

M/s _____ represents that it has the necessary experience for carrying out the overall work as referred to herein and has submitted a bid and subsequent clarifications for providing the required services against said NIB and BID document issued in this regard, in accordance with the terms and conditions set forth herein and any other reasonable requirements of the Procuring Entity from time to time.

And whereas

Procuring Entity has accepted the bid of supplier and has placed the Work Order vide Letter No _____ dated _____, on which supplier has given their acceptance vide their Letter No. _____ dated _____.

And whereas

The supplier has deposited a sum of Rs. _____ /-(Rupees _____) in the form of _____ ref no. dated _____ of _____ Bank and valid upto _____ as security deposit for the due performance of the contract.

Now it is hereby agreed to by and between both the parties as under: -

1. The NIB Ref.No. _____ dated _____ and BID document dated _____ issued by Director(PH) along with its enclosures/ annexures, wherever applicable, are deemed to be taken as part of this contract and are binding on both the parties executing this contract.
2. In consideration of the payment to be made by Director(PH) to supplier at the rates set forth in the work order no. _____ dated _____ will duly supply the said articles set forth in "Annexure-I: Bill of Material" thereof and provide related services in the manner set forth in the BID, along with its enclosures/ annexure and Technical Bid along with subsequent clarifications submitted by supplier.
3. The Director(PH) do hereby agree that if supplier shall duly supply the said articles

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Director (PH)
Hq.

and provide related services in the manner aforesaid observe and keep the said terms and conditions of the BID and Contract, the Director(PH) will pay or cause to be paid to supplier, at the time and the manner set forth in the said conditions of the BID, the amount payable for each and every project milestone & deliverable. The mode of Payment will be as specified in the BID document.

4. The timelines for the prescribed Scope of Work, requirement of services and deployment of technical resources shall be affected from the date of work order i.e. _and completed by supplier within the period as specified in the BID document.
5. In case of extension in the delivery and/ or installation/ completion/ commissioning period is granted with full liquidated damages, the recovery shall be made on the basis of following percentages of value of the contract :-

- | | |
|--|-------|
| a) Delay up to one fourth period of the prescribed delivery period, successful installation & completion | 2.5% |
| b) Delay exceeding one fourth but not exceeding half of the prescribed delivery period, successful installation & completion | 5.0% |
| c) Delay exceeding half but not exceeding three fourth of the prescribed delivery period, successful installation & completion | 7.5% |
| d) Delay exceeding three fourth of the prescribed delivery period, successful installation & completion | 10.0% |

Note:

- I. Fraction of a day in reckoning period of delay in supplies/ maintenance services shall be eliminated if it is less than half a day.
 - II. The maximum amount of agreed liquidated damages shall be 10%.
 - III. If supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the work order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
 - IV. Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of supplier.
6. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided as per the procedure mentioned in the BID document.

In witness whereof the parties have caused this contract to be executed by their Authorized Signatories on this _____ day of, 2025.

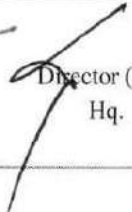
Signed By:	Signed By:
------------	------------


Store Officer
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Hq.


Director (PH)
Hq.

Designation: Company:	(Authorized Signatory) Dept. of Medical & Health Services, SwasthyaBhawan, Govt. of Rajasthan
<i>In the presence of:</i>	<i>In the presence of:</i>
Designation: Company:	Designation: Dept. of Medical & Health Services, SwasthyaBhawan, Govt. of Rajasthan
Designation: Company:	Designation: Dept. of Medical & Health Services, SwasthyaBhawan, Govt. of Rajasthan

ANNEXURE-10: MEMORANDUM OF APPEAL UNDER THE RTPP ACT, 2012

Appeal No ...of


Store Officer
Hq.


A.P.
Hq.


H.O.O.
Hq.


F.A.
Hq.


Director (PH)
Hq.

Before the.....(First/ Second Appellate Authority)

1. Particulars of appellant:
 - a. Name of the appellant: <please specify>
 - b. Official address, if any: <please specify>
 - c. Residential address: <please specify>
2. Name and address of the respondent(s):
 - a. <please specify>
 - b. <please specify>
 - c. <please specify>
3. Number and date of the order appealed against and name and designation of the officer/ authority who passed the order (enclose copy), or a statement of a decision, action or omission of the procuring entity in contravention to the provisions of the Act by which the appellant is aggrieved:
<please specify>
4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative: <please specify>
5. Number of affidavits and documents enclosed with the appeal: <please specify>
6. Grounds of appeal (supported by an affidavit): <please specify>
7. Prayer: <please specify>

Place

Date

Appellant's Signature

ANNEXURE-11: ANNUAL TURNOVER STATEMENT


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Hq.


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Hq.


Director (PH)
Hq.

The annual turnover of M/s. _____ address _____ for the past five years are given below and certified that the statement is true and correct.

YearWise Turnover :

Average Annual Turnover Total:

Signature of Auditor/Seal Chartered Accountant

(Name & Address)

Tel. No.

Mob. No.

Email


Store Officer
Hq.


A.O.P.
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Hq.


Director (PH)
Hq.

**ANNEXURE-12: AFFIDAVIT REGARDING COMPLIANCE TO TERMS & CONDITION
OF BID**

Bidder's Name:.....

Bid Participation for _____

Name of the Item for which the bid offered:_____

I/We confirm that I/We are authorized to submit Bid on behalf of the firm participating in the Bid and have perused the entire Tender/ Bid document including all its amendments till date.

Having perused the subject Bid with all amendments (wherever applicable). I/We hereby confirm unconditional acceptance and compliance to abide by all its terms & conditions as mentioned in Tender/ Bid document including technical particulars, detailed technical specifications of the product, special terms & conditions and general terms & conditions wherever indicated, offer validity, terms of delivery without any deviations whatsoever:

- I. I/We also confirm acceptance of the all general terms & conditions of Bid document.
- II. I/We certify that the prices quoted against the Bid are competitive and without adopting any unfair / unethical means in including cartelization.
- III. I/We certified that tendering firm has not been banned by any Government Department of the State / PSU from business dealings.
- IV. I/We also certified that the information given above is factually correct, true and nothing material has been concealed.

Authorized Signatory Name:

Designation:


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Hq.

Annexure-13: TECHNICAL UNDERTAKING

I/We have clearly understood all the terms and conditions of the Bid and agreement etc. and agree to undertake the supply of _____ of specified quality at the rate quoted by me/us at the destinations specified by Authority and as per the annexure of Bid document specifications prescribed by the Authority.

I/We will assure that I/We will strictly abide by the terms and conditions of the Bid etc., and the instructions issued by the _____ - from time to time.

I am/we are enclosing the following documents as per the terms and conditions of the Bid:

1. DD/BC/BG bearing No. _____ Dt. _____ for Rs. _____/-
{_____} Drawn on _____ Bank
towards Bid Cost.
2. DD/BC/BG bearing No. _____ Dt. _____ for Rs. _____/-
{_____} Drawn on _____ Bank
towards RISL.
3. DD/BC/BG bearing No. _____ Dt. _____ for Rs. _____/-
{_____} Drawn on _____ Bank
towards Bid Security
4. Affidavit attested by a notary to that effect that the bidder has no past or present criminal record with the Police/Vigilance of CS Deptt./ Vigilance and enforcement Dept. Govt. of Rajasthan or Govt. of any other state /Govt. of India.
5. Affidavit stating that the bidder or any of the partners or Representatives were never blacklisted from Central Government/any State Government/any Union Territory/State Agency at time or involved In diversion of stocks or involved in case under E.C. Act or Convicted by Court of Law in a criminal case.
6. Copy of the partnership deed along with permanent and present addresses of the partners in case of a Firm.
7. Copy of the Registration Certificate, if it is firm / Limited Company.
8. Copy of the Registration Certificate with GSTN.
9. Copy of the Authorized Distributer Certificate issued by OEM.
10. Copies of the Income tax returns/ Audited Accounts for last three years.
11. Copies of past performance, supply orders etc as per qualification criteria.
12. All other document as required in the qualification criteria.
13. Signed copy of complete bid document, implying that all the conditions of the bid are understood and agreed upon by the bidder.

I/We hereby affirm that the **Director(PH)-DMHS, Jaipur** is at liberty to take action against me/us as per the terms and conditions of Bid Document, if the above said statement proves to be wrong at any point of time.

Authorized Signatory Name:

Designation:


Store Officer
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Director (PH)
Hq.

Annexure-14: FINANCIAL UNDERTAKING

I/We have clearly understand all the terms and conditions of the Bid and agreement etc. and agree to undertake the supply of _____ - as per specifications mentioned at annexure of the Bid document out of current seasons production at the rate quoted by me/us at the destinations specified by AUTHORITY.

I/We will assure that I/We will strictly abide by the terms and conditions of the Bid, agreement and the _____ from time to time.

I/We will furnish the prescribed performance security amount of 5% on the total value of the cost of the quantity for supply, within three (3) days of the acceptance of my our Bid and enter into agreement. I/We are well aware of the forfeiture clause in the terms and conditions of the Bid and if I/ we fail to furnish the prescribed performance security and also enter into agreement within three (3) days of acceptance of my/our Bid and I/we will strictly abide by the terms and conditions etc. as per the agreement. In the event of non-fulfillment of contract by me/us, my/our security deposit or any amount available with the _____ is liable to be forfeited, award of supply contract stand cancelled besides blacklisting me/us.

Authorized Signatory Name:

Designation:


Store Officer
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Director (PH)
Hq.

Annexure-15:CHECKLIST OF DOCUMENTS

(To be submitted attached as front page/last page with the required documents)

Sr. No.	Document/Particulars	Ref./ Clause No.	Submitted (Yes/ No)	Page No/ Page Range
1	Bid Fee of/-	Chapter 6		
2	RISL Fee of/-	Chapter 6		
3	Bid Security of INR/-	Chapter 6		
4	Bidder's Legal Entity Documents	Chapter 5		
5	Bidder's Financial Turnover CA certified Documents	Chapter 5		
6	OEM's Financial Turnover CA certified Documents	Chapter 5		
7	Bidder's self certified affidavit for financial turnover of itself	Chapter 5		
8	Bidder's self certified affidavit for financial turnover of OEM	Chapter 5		
9	Positive Net Worth of Bidder Documents	Chapter 5		
10	Overall Experience Documents	Chapter 5		
11	Single Order Experience Documents	Chapter 5		
12	Bidder's GST Registration Certificate	Chapter 5		
13	Bidder's Income Tax /PAN	Chapter 5		
14	MAFs of OEMs for all IT equipments (one brand/make/model for one equipment) (Annexure-5)	Chapter 5		
15	Filled and signed copy of Annexure-A, B, C & D	Chapter 8		
16	Filled Compliance Sheet as per technical specifications	Annexure-2		
17	All required certifications as per technical specifications	Annexure-2		
18	Filled Annexure-3	Annexure-3		
19	Filled Annexure-4	Annexure-4		
20	Filled Annexure-6	Annexure-6		
21	Filled Annexure-7 (for each equipment)	Annexure-7		
22	Filled Annexure-12	Annexure-12		
23	Filled Annexure-13	Annexure-13		
24	Filled Annexure-14	Annexure-14		
25	Attested affidavit of no criminal record of Bidder	Annexure-14		
26	Attested affidavit of no blacklisting of Bidder	Annexure-14		
27	Authorized Distributer Certificate issued by OEM (for each equipment)	Annexure-14		
28	Scanned copy of complete Bid Document	Annexure-14		
29	Filled Annexure-15	Annexure-15		

Place:

Date:

Bidder's Company Seal:

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation:

Store Officer
Hq.

A.P.
Hq.

H.O.O.
Hq.

P.A.
Hq.

Director (PH)
Hq.