

Directorate Medical & Health Services

State Programme Committee (TB)

Rajasthan

Request for Proposal (RFP)

For

**Collection Transportation Test (through CBNAAT) &
Reporting**

of samples of presumptive TB patients in Jodhpur City”

Under

National TB Elimination Programme (NTEP)

Last date and time for submission of Proposal: - 20/11/2022 till 11.59 PM



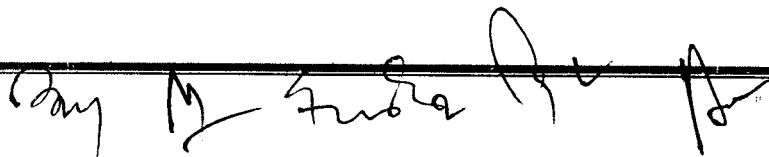
TO State Accountant. Dy. STO Pa G
Copy AMIT SIKHARWAR MANI CH KUMAR GUPTA Dr. Purnashotan Senth. Dr. VINOD KUMAR GARG M. K. Sharma Page 1/1

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Bidders are advised to acquaint themselves with the provisions of the law relating to procurement, "The Rajasthan Transparency in Public Procurement Act, 2012" and "RTPP Rules 2013". If there is any discrepancy between the provisions of the Act and the Rules and this Bidding document, The provisions of the Act and Rules shall prevail.



Abbreviations

ANM	-	Auxiliary Nurse Midwifery
ASHA	-	Accredited Social Health Activist
AWC	-	Angan Wari Centre
AWW	-	Angan Wari Worker
BCMO	-	Block Chief Medical Officer
BOQ	-	Bill of Quantity
CMHO	-	Chief Medical & Health Officer
CHC	-	Community Health Center
DHS	-	District Health Society
DTC	-	District TB Clinic
DTO	-	District TB Officer
DMC	-	Designated Microscopy Center
CBNAAT	-	Cartridge Based Nuclear Acid Amplifier Test
GF&AR	-	General Financial And Accounts Rules.
GPS	-	Global Positioning System
IEC	-	Information Education and Communication
STS	-	Senior Treatment Supervisor
STLS	-	Senior Treatment Laboratory Supervisor
STO	-	State TB Officer
MoIC	-	Medical Officer In charge
NTEP	-	National Tuberculosis Elimination Programme
OPD	-	Out Patient Department
PAN	-	Permanent Account Number
PHC/PHI	-	Primary Health Centre/Public Health Institute
TU	-	TB Unit
RTPP Act	-	Rajasthan Transparency in Public Procurement Act 2012 & RTPP RULES 2013
ACF	-	Active Case Finding
SP	-	Service Provider

[Handwritten signatures and marks]

Part- 1

Government of Rajasthan

State Program Committee (TB)

[Room number 13, New Building, Swasthya Bhawan Tilak Marg, C-Scheme, Jaipur]

No. NTEP/Sample Transp./2022-23/

Date:

INVITATION OF REQUEST FOR PROPOSAL (RFP)

Through e-tender

Bid for selection of new service provider (**Private laboratory having accredited CBNAAT**) for operationalisation of “**Collection, Transportation, Test & Reporting of samples of presumptive TB patients through CBNAAT in Jodhpur city of Rajasthan**” are invited from interested bidders up to -----
~~20/11/22~~ time ~~11:59 PM~~ date. Other particulars of the bid may be visited on the procurement portal <http://eproc.rajasthan.gov.in>, <http://sppp.rajasthan.gov.in> of the state and www.rajswasthya.nic.in departmental website.

UBN-----

Director (PH)
Rajasthan, Jaipur

Part- 2

Project Profile

Name of the Project

Selection of service provider (Private laboratory having accredited CBNAAT) for Collection, Transportation, Test & Reporting of samples of presumptive TB patients in Jodhpur city of Rajasthan”

Objectives

The key objectives to be achieved through this project are:

To provide immediate diagnosis facility to presumptive TB patients of public and private sector through CBNAAT in Jodhpur city. In which samples of presumptive TB patients are to be collected & transport from selected government health facilities & PPs and conduct test & report through CBNAAT machine in Jodhpur city. Total tender cost is Rs 2.45 Crore (approx for two year)

Private laboratory having own CBNAAT machine may apply only for this task. Collection, transportation, test & reporting shall be done with-in 24 hours.

Project Authority

Director Public Health
State Programme Committee (TB)
Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur

Brief Description of the Project

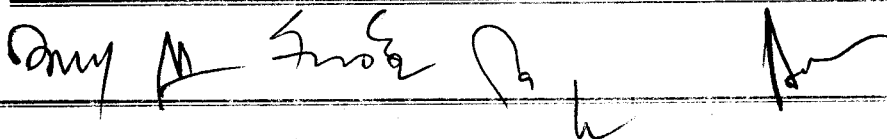
Government of India is committed to eliminate Tuberculosis by 2025. In the wake of this National Tuberculosis Elimination Program (NTEP) is going with the aim of universal access of TB care. In this connection effective and time bound investigation of suspected TB patients has become most important.

Overview of project

Jodhpur is second largest city of Rajasthan having huge burden of TB patients in city. To provide immediate diagnosis facility to suspected TB patients through CBNAAT (molecular diagnosis) machines in Jodhpur city one service provider (**private laboratory having their own CBNAAT machine having capacity of testing minimum 40 samples/day is required**) is required for collection, transportation, testing & reporting of sputum samples of suspected TB patients.

In which samples of suspected TB patients are to be collected by service provider from selected government health facilities/PPs of Jodhpur city transport test through CBNAAT machine and reporting (email/NIKSHAY)

Samples will be packed by concern institute in proper pre decided protocol. SP will collect, transport sample and will conduct CBNAAT test of such sample within 24 hours of



collection in working hours of institutes. All week off and government holidays shall keep in mind during sample collection from government health facilities. Private provider may send their samples in all week days. Report will be sent to concern institute through email/NIKSHAY by testing institute. Mapping of institutes is attached in RFP.

Common Instructions

SP will collect samples of presumptive TB patients from selected govt. health facility/PPs of Jodhpur city every day and will conduct test through CBNAAT machine. For this private laboratory having their own CBNAAT machines may apply.

Number of sample collection centers may increase or decrease. As per programme need

Sample shall be collected every day from all institutes (in morning OPD hours everyday) and shall be tested within 24 hours of collection.

Samples will be packed by concern institute in proper pre decided protocol.

All week off and government holidays shall keep in mind during collection (from govt. health facility).

Report will be sent to concern institute through email/NIKSHAY by testing institute.

Mapping of institutes is attached in RFP.

SP shall develop sample collection mechanism for all collection centers

Date & time will be mention during receiving & delivery of sample.

Samples shall not be collected on government holidays (government health facility)

Payment shall be done as per sample which includes collection, transportation, test & reporting.

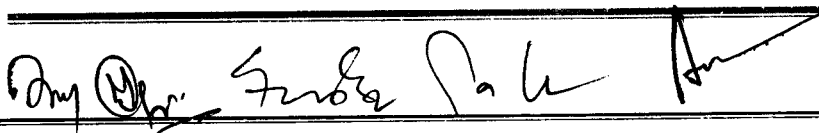
All expenses of required task shall be borne by the service provider.

There is no any pre decided target of samples; it will be on actual basis only. SP will have to collect accordingly.

Nature of work described/required services may increase or decrease in future as per programme need.

Only one service provider is required for all tasks.

Service Provider shall be required to develop a network of staff with proper road map so that timely collection transportation and testing may be done.



In the absence of any staff member back up shall immediately be provided. Service provider may deploy additional staff in district if required.

The list of staff and their route map has to be provided to DTO in favor of this tender.

It will be sole responsibility of SP to collect, transport & test all samples in time bound manner.

SP shall keep machine functional in case of non functional machine penalty will be imposed on SP.

Time bound preventive maintenance & calibration of machine is mandatory.

Proper stock of cartridges shall be maintain with SP

SP shall have minimum capacity of testing 40 samples per day.

SP will perform task assigned by DTO in favor of tender

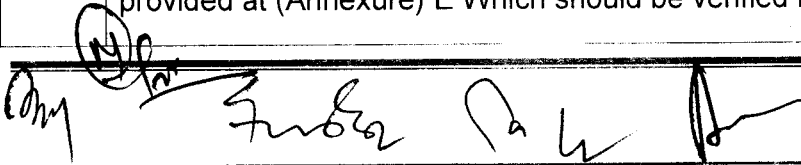
SP shall having latest NABL certificate.

- Consortium is allowed where certificate of required machine has to be submit by applicant with proper proof like bill of machine, NABL certificate of testing lab is necessary. (Bidder having experience of sample collection/similar activity may apply with testing lab having NABL certificate and having their own machines. Certificate/consortium declaration/ other necessary documents shall be submitted.)

Eligibility Criteria:

The RFPs shall qualify on the basis of following eligibility criteria-

SNo.	Eligibility Criteria
	<p>Registration of the Bidder:</p> <p>The bidder should be a registered body under the Societies Registration Act/Indian Charitable and Religious Trusts Act/Indian Trust Act/Companies Act/Registration under MSME Act/Partnership Act. Any private hospital registered under any above category may also apply. Applicant should also be registered under contract labor (Regulation & Abolition) Act 1970, Employee Provident Fund Act 1952, Employees State Insurance Act 1948.</p>
	<p>Experience in implementation and management of such projects/ schemes:</p> <p>Minimum three years of experience (as on 31-3-2022) in last three years of operationalisation of sample collection, transportation in government sector. The experience certificates issued by the competent authority of the client pertaining to such works done satisfactorily during the period should be provided in the specified format provided at (Annexure) E Which should be verified by competent authority.</p>



Financial Soundness/Stability:

A proposal may come from entity having a minimum annual average turnover of Rs 98 lakh in last three financial years (2019-20, 2020-21, 2021-22). The bidder must attach certified copy of audited accounts as supporting documents. (Annexure D) Un-audited accounts shall not be considered. Copies of ITR for these years shall also be required along with the technical proposal. UID Number should be clearly mentioned in audit report

An affidavit (on a non judicial stamp paper of Rs. 100/-) to the effect that the bidder has not been blacklisted in the past by any of the State Governments/Procuring entity across the country or Government of India and that it shall not form any coalition with the other bidder.

The bidder to inform himself fully:

The bidder shall be deemed to have been fully satisfied himself as to the scope of the task as well as all the conditions and circumstances affecting implementing of the Project. Should he find any discrepancy in the RFP document including terms of reference, he should submit his issue/question in writing at least three days before Pre-Bid Conference.

Pre-Bid/Proposal Conference:

All the prospective bidders who have purchased the RFP document shall be invited to attend the pre-bid/proposal Conference to be held on date 01/11/22 at 10:30 am in the office of State TB officer, State TB Cell (NTEP) Room number 13, New Building, Tilak Marg, C Scheme, Swasthya Bhawan, Jaipur. Pre bid related issues relating to the project received in writing one day before the conference shall be scrutinized. The Project Authority shall endeavor to clarify such issues during the discussions. However, at any time prior to the date for submission of RFP, department may, for any reason, whether at its own initiative or in response to the discussions/ clarifications, modify the RFP document by issuance of addenda(s) and conveyed to the bidders found successful in evaluation of the RFP. The addenda(s) would also be placed on the website-'www.rajswasthya.nic.in' and eproc.rajasthan.gov.in. Such addenda(s) shall become integral part of this RFP document.

Evaluation of the Proposals

Only the proposals received up to due date and time shall be considered for evaluation. Evaluation shall be done by departmental/Bid Evaluation Committee at State level.



Method for submission of the Proposal:

Proposals shall be received on e-portal of State Government i.e. <http://eproc.rajasthan.gov.in> by Project Authority in two parts i.e. Technical Proposal and Financial Proposal. It shall contain following in the same order-

Technical Part (Cover A)

Technical Proposal should contain-

- a) Covering Letter and Application Form.
- b) Tender fee shall be Rs 1000 (e grass account no. 0075-00-800-52-01) & RISL fee shall be Rs 1000 (e grass account no. 8658-00-102-(16)-01), and EMD @ 2% of tender cost (e grass account no. 8443-103) shall be submitted accordingly through e grass only. All required fee shall be submitted through single challan only.
- c) All original challan/receipts of fees along shall be submitted originally in State TB Office before last date of RFP.
- d) Scanned copy of GRN & e- grass challan number towards cost of document, processing fees and EMD as per circular of FD shall also be upload with tender document.
- e) One service provider is required for all required task.
- f) Scanned copies of RFP document with all papers duly signed and stamped along with originally filled RFP to be uploaded with page number on each page.
- g) Scanned copies of all supporting documents and information with respect to the eligibility criteria and evaluation of the proposal. Photocopies of the supporting documents duly signed by the person signing the RFP to be uploaded.
- h) Well organized proposal (in a sequential manner having index in starting mentioning contents with page number) duly page numbered and each page signed and stamped by the authorized signatory of the bidder. Bidder may refer to the checklist Annexure A for submission of proposal before submission.
- i) Service provider will be responsible for safely collection, transportation, testing & reporting of samples.
- j) The proposal shall be submitted on the e- portal. All elements of taxes, duties, fees etc., if any as applicable on the date of submission of the proposal shall be indicated in the proposed costs separately.
- k) The contract period shall be two years from date of signing of MOU. (Which may extend after 31 March 2024 only after approval receiving in PIP 2024-25)

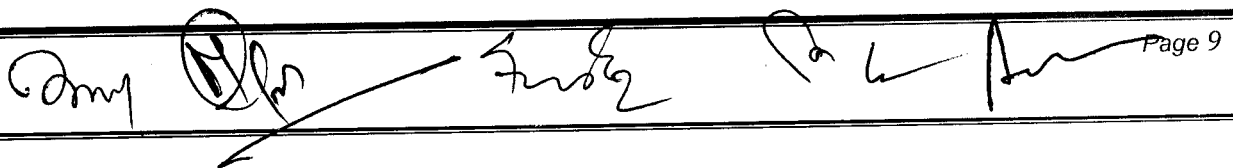
Financial Proposal to be submitted online

Bidders are required to submit the operational cost per sample including all taxes, cost of collection, transportation, testing, cartridges, salary of staff etc. Financial proposal should be submitted on e-portal mentioned above. Bidder is supposed to submit operational cost as per sample for operation in the format of financial proposal. The cost mentioned above shall be reimbursed to the service provider from district level Proposals shall be submitted online. If same rates quoted by more than one bidder, in such condition preference will be given to more experienced bidder.

Validity of the Bid Proposal

Validity of the proposal shall be 90 Days from the date of opening of technical proposal.

Modification/withdrawal of the Proposal:

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- a) No bid shall be withdrawn/substituted or modified after the last date and time fixed for receipt of bids.

The bidders should note the following

- b) That the incomplete RFP in any respect or those that are not consistent with the requirements as specified in this Request for Proposal Document or those that do not contain the Covering Letter or any other documents as per the specified formats may be considered non-responsive and liable for rejection.
- c) Strict adherence to formats, wherever specified, is required.
- d) All communication and information should be provided in writing.
- e) No change in/or supplementary information shall be accepted once the RFP is submitted. However, Project Authority reserves the right to seek additional information and/or clarification from the Bidders, if found necessary, during the course of evaluation of the RFP. Non submission, incomplete submission or delayed submission of such additional information or clarifications sought by Project Authority may be a ground for rejecting the RFP.
- f) The RFP shall be evaluated as per the criteria specified in this RFP Document. However, within the broad framework of the evaluation parameters as stated in the RFP.
- g) The Bidder should designate one person ("Contact Person" and "Authorized Representative and Signatory") authorized to represent the Bidder in its dealings with. This designated person should hold the Power of Attorney and be authorized to perform all tasks including but not limited to providing information, responding to enquiries, etc. The Covering Letter submitted by the Bidder shall be signed by the Authorized Signatory and shall bear the stamp of the firm.
- h) Mere submission of information does not entitle the Bidder to meet an eligibility criterion. Committee reserves the right to vet and verify any or all information submitted by the Bidder.
- i) If any claim made or information provided by the Bidder in the RFP or any information provided by the Bidder in response to any subsequent query by, is found to be incorrect or is a material misrepresentation of facts, than the tender/RFP shall be liable for rejection. Mere clerical errors or bonafide mistakes may be treated as an exception at the sole discretion of Committee if satisfied.
- j) The Bidder shall be responsible for all the costs associated with the preparation of the Request for Proposal and any subsequent costs incurred as a part of the Bidding Process shall not be responsible in any way for such costs, regardless of the conduct or outcome of this process.
- k) Time and date for online opening of Financial Bid shall be communicated later to technically qualified bidders. The department in exceptional circumstances and at its sole discretion, revise the time schedule (extension in time) by issuance of addenda(s)
- l) The contract period shall begin from the date of signing of Agreement.

Grievance Redressal during the RFP Process:-

(1) Filling an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provision of the Act or the Rules or the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or on grounds on which he feels aggrieved.

Provide that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings;

Provided further that in case Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavor to dispose it of within thirty days from the date of the appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2) or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the first Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file as second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provision limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiation;
- (d) cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

(5) Form of Appeal

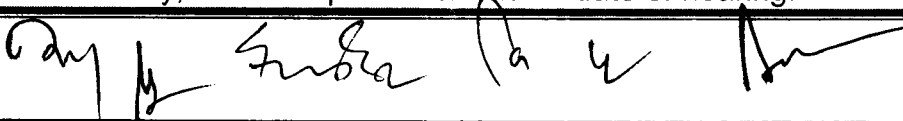
- (a) An appeal under para (1) or (3) above shall be in the annexed form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against. If any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filling appeal

- (a) Fee for first appeal shall be rupees 2,500 and for second appeal shall be rupees 10,000 which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filling of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.



- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall
- i. hear all the parties to appeal present before him; and
 - ii. Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause (c) above also be placed on the state Public Procurement Portal.
- **The designation and address of the First Appellate Authority is Mission Director, NHM, Medical Directorate, Tilak Marg C-Scheme Jaipur.**
- **The designation and address of the Second Appellate Authority is Principal Health Secretary, Medical & Health. Medical Directorate, Tilak Marg C-Scheme Jaipur.**

Part-3

Expected Outcomes: **Operational Aspects**

To collect all samples of suspected TB patients from selected government health facilities & PPs in decided time line of Jodhpur city only, & transport, test & reporting these samples through CBNAAT machine within 24 hours. No target is decided for above task, work will be performed on actual basis. Report shall be submitted through email/NIKSHAY.

List of sample collection centers is attached with RFP, service provider may suggest more rationalize plan which will be finalized by DTO. SP will perform task assigned by DTO.

SP will submit daily report to DTO duly signed, with date & time of collection & submission of sample. In case of delay collection and transportation penalty will be imposed on SP.

Responsibilities of the Service Provider:

- i. Implementation of the project as per terms and conditions of the Agreement in the Jodhpur city. Scope of services may increase or decrease.
- ii. Provide technological, leadership, administrative and managerial support in open and transparent manner to produce mutually agreed outcomes.
- iii. Performance of the activities and carrying out its obligations with all due diligence, efficiency and economy in accordance with the generally accepted professional techniques and practices. Implementation of sound management practices, employing appropriate

My N. Singh