

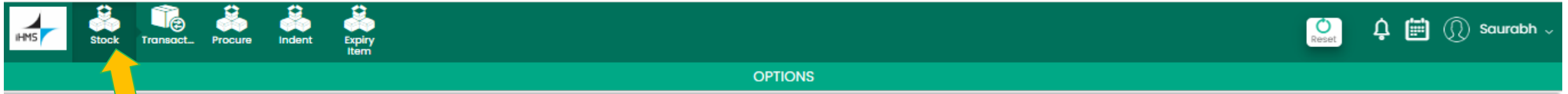
IHMS

**Issue without indent (For
Janta Clinic, Ward, OT, etc.)**

(1).Login with Store Manager Role with Main Store:-

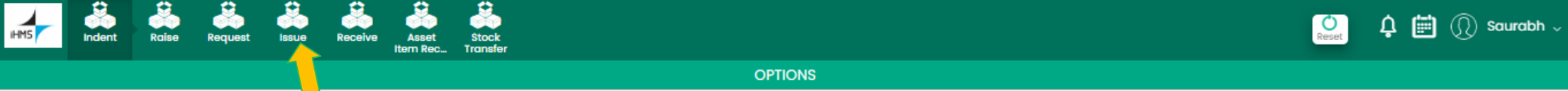
The screenshot displays the IHMS software interface. At the top, there is a dark green navigation bar with the IHMS logo on the left and user information 'Saurabh' on the right. Below this bar is a row of icons for 'Stock', 'Eqpt/Assets', 'Configur...', 'Report', and 'BI Reports'. A central 'OPTIONS' button is also visible. Below the navigation bar is a row of five large, light green buttons labeled 'INVENTORY', 'CONFIGURATION', 'BI REPORTS', 'EQUIPMENT', and 'BI REPORT'. On the right side, a dropdown menu is open, listing several options: 'FMS HOSPITAL', 'MNDY WAREHOUSE', 'STORES MANAGER', 'Printer Settings', 'Log Out', 'ROOM CHECK-IN', and 'Back to SSO'. Two yellow arrows point from the title to the 'STORES MANAGER' option in the dropdown menu.

(2) Stock:-



Click on Stock

(3) Stock→Issue:-



Click on Issue

(4) Stock → Issue → Issue without indent:-

7 All 3 Pending 0 Transit 4 Completed 0 Hold 0 Rejected Filter Reload

+ RETURN INDENT + ISSUE WITHOUT INDENT

Issue Against Indent Issue Without Indent All Issues Return Indent

10

Indent No	Issue No	Indent Date	From Location	To Location	Due Date	UC	Issue	Indent Stat	Close	Cancel
SMS/I/062025/861	N.A.	18-06-2025	MNDY WAREHOUSE	ipd ddc no 2 ground floor near main life line	18-06-2025			Pending		
SMS/I/062025/841	N.A.	17-06-2025	MNDY WAREHOUSE	ipd ddc no 2 ground floor near main life line	17-06-2025			Pending		
SMS/I/062025/761	N.A.	09-06-2025	MNDY WAREHOUSE	ipd ddc no 2 ground floor near main life line	09-06-2025			Pending		

Click on Issue without indent

(5) Stock → Issue → Issue without indent:-

Add Issue Without Indent

Normal Assets

From Location: MNDY WAREHOUSE To Location: [Dropdown]

Indent No. [Text] Indent Date [Text]

Add Item Details

Item Name [Text] Quantity [Text]

Action Item

Select Store Location(like Ward,OT,etc)

- ENT OPD
- ENT OT
- FEMALE EYE WARD
- FEMALE SURG ONCO PRE FAB
- FMS IT
- FMS SUB DRUG STORE
- GASTRO WARD FEMALE
- GASTRO WARD MALE
- GENERAL MAIN STORE
- GENERAL WARD**
- ICU BMT
- ICU CARDIC
- ICU EMERGENCY
- ICU ISOLATION
- ICU MEDICAL

IHMS HELPDESK IS OPERATIONAL FROM 8 AM TO 8 PM. HELPDESK NUMBERS ARE 6367273752/6378938684

(6) Stock → Issue → Issue without indent:-

Add Issue Without Indent

Normal Assets

From Location: MNDY WAREHOUSE To Location: GENERAL WARD

Indent No.: Gen/07/07/2025

Add Item Details

Item Name: Item Name Quantity: 0

ADD

Action	Item	Batch Code	Expiry Date	Cost Price	Quantity
X	Paracetamol Tab IP 500 mg [28] (28) (28)	LP-121	31-07-2025	11000.00	1

CONFIRM

- 1 Add Indent No
- 2 Add Indent Date
- 3 Find Item By Name Or By No
- 4 Enter Quantity
- 5 Click on Add
- 6 Click on Confirm

(7) Stock → Issue → Issue without indent:-

The screenshot displays the IHMS software interface for 'ITEM ISSUE'. The top navigation bar includes icons for Indent, Raise, Request, Issue, Receive, Asset Item Rec..., GRN Return, Issue Item Return, and Stock Transfer. The user 'Saurabh' is logged in. The main header shows 'ITEM ISSUE' with a search bar and status filters: All (7), Pending (3), Transit (0), Completed (4), Hold (0), and Rejected (0). There are buttons for '+ RETURN INDENT' and '+ ISSUE WITHOUT INDENT'. Below the header, there are tabs for 'Issue Against Indent', 'Issue Without Indent', 'All Issues', and 'Return Indent'. A dropdown menu shows '10' items. A table lists three pending issues:

Indent No	Issue No	Indent Date	From Location	To Location	Due Date	UC	Issue	Indent Status	Close	Cancel
SMS/I/062025/861	N.A.	18-06-2025	MNDY WAREHOUSE	ipd ddc no 2 ground floor near main life line	18-06-2025			Pending		
SMS/I/062025/841	N.A.	17-06-2025	MNDY WAREHOUSE	ipd ddc no 2 ground floor near main life line	17-06-2025			Pending		
SMS/I/062025/761	N.A.	09-06-2025	MNDY WAREHOUSE	ipd ddc no 2 ground floor near main life line	09-06-2025			Pending		

Now Click On issue without indent tab

(8) Stock → Issue → Issue without indent:-

Issue Against Indent | Issue Without Indent | All Issues | Return Indent

Issue No.	Indent No.	Issue Date	Indent Date	From Location	To Location	Issue Status
SMS/IS/072025/153	Gen/07/07/2025	07-07-2025	07-07-2025	MNDY WAREHOUSE	general ward	Transient
SMS/IS/072025/152	ward/07072025	07-07-2025	07-07-2025	MNDY WAREHOUSE	ward sub store _1	Transient

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Indent list show here

Indent current status show here

(9) Login with inventory incharge role and select substore

The screenshot shows the IHMS software interface. At the top, there is a navigation bar with icons for Pharma, Stock, Configur..., BI Reports, and BioMed... Waste. On the right, there is a user profile for 'Saurabh' with a dropdown arrow. Below the navigation bar is a green bar labeled 'OPTIONS'. Underneath, there are four main menu items: INVENTORY, CONFIGURATION, BI REPORT, and BIOMEDICAL WASTE. A yellow text box with the text 'Select store where you have done indent' is overlaid on the INVENTORY menu item. To the right, a user menu is open, listing options: FMS HOSPITAL, GENERAL WARD, INVENTORY INCHARGE, Printer Settings, Log Out, ROOM CHECK-IN, and Back to SSO. Two orange arrows point from the yellow text box to the 'INVENTORY INCHARGE' option in the user menu.

Select Role Inventory incharge

(10) Click On Stock



A horizontal navigation bar with a dark green background. On the left, there is the IHMS logo. Next to it are five icons representing different functions: Stock (cubes), Transact... (cubes with a plus sign), Procure (cubes), Indent (cubes), and Expiry Item (cubes). On the right side of the bar, there are icons for a Reset button, a notification bell, a calendar, and a user profile labeled 'Saurabh' with a dropdown arrow.

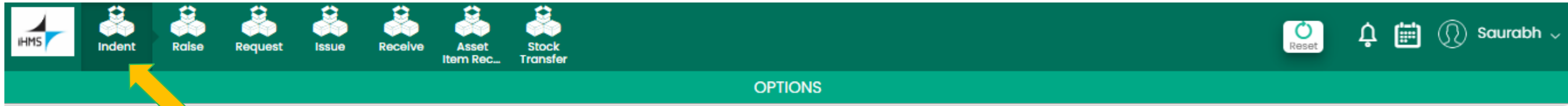
OPTIONS



A row of four square menu options. From left to right: 'INVENTORY' with a cube icon on a light green background; 'CONFIGURATION' with a gear icon on a dark grey background; 'BI REPORT' with a document icon on a light green background; and 'BIOMEDICAL WASTE' with a biohazard icon on a dark grey background.

Now Click On Stock

(11) Stock→Indent



Now Click On indent

(11) Stock → Indent → receive

The screenshot displays the IHMS software interface. At the top, a navigation bar contains icons for Indent, Raise, Request, Issue, Receive, Asset Item Rec..., and Stock Transfer. The 'Receive' icon is highlighted in green. To the right of the navigation bar, there are icons for Reset, a notification bell, a calendar, and a user profile for Saurabh. Below the navigation bar, a dark grey bar contains a search field, a dropdown menu set to '10', and notification counts for All (1), Pending (1), and Received (0). There are also Filter and Reload buttons. The main content area shows a table with the following data:

Indent No.	Issue No.	Issue Date	From Location	To Location	Status
	SMS/IS/072025/153	07-2025	MNDY WAREHOUSE	general ward	Pending

Now Click On receive

Now Click On issue no

(12) Stock→Indent→receive

Issued Item Details

Item	Issue Qty	Rec. Qty	Ret. Qty	Ind. Qty	Batch	Gst(%)	Rate	Amount	Exp. Date
Paracetamol Tab IP 500 mg [28]	1	1	0	1	LP~121	12	11000	11000	31-07-1

CONFIRM

PRINT

Click On Confirm Button

(12) Stock→Indent→receive

Indent No.	Issue No.	Issue Date	From Location	To Location	Status
	SMS/IS/072025/153	07-07-2025	MNDY WAREHOUSE	general ward	Received

Check status "received"

Thank You