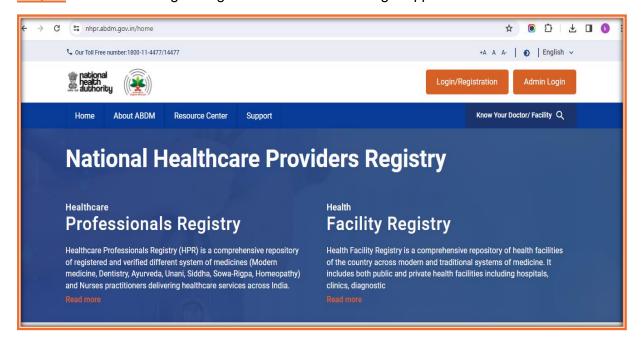
Ayushman Bharat Digital Health Mission (ABDM) –

Healthcare Professional - Registration (HPR)

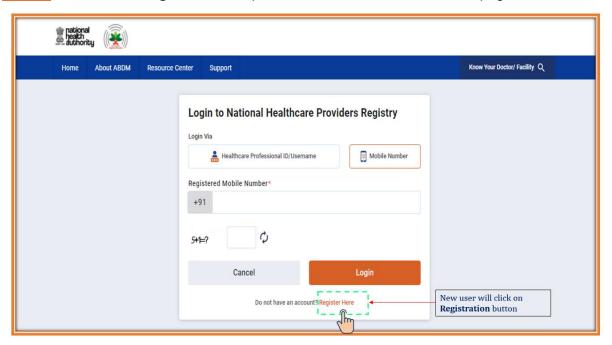
#### As a Healthcare Professional

<u>Step 1:</u> Go to the portal <a href="https://nhpr.abdm.gov.in/home">https://nhpr.abdm.gov.in/home</a> to register in the National Healthcare Providers Registry Portal.

Step 2: Click on the 'Login/ Registration' button on the right upper side of the screen



Step 3: Click on the 'Register Here' option available at the bottom of the page.

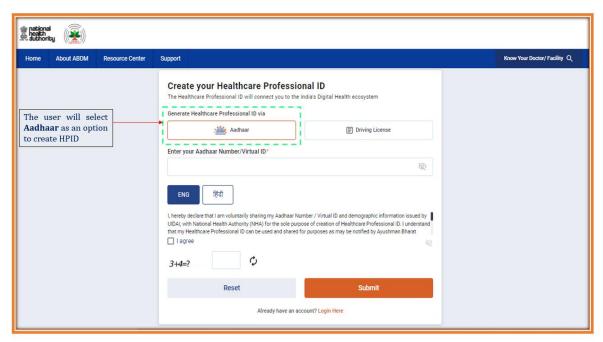


<u>Step 4:</u> Then the next page appears. There are the following two options to generate the Healthcare Professional ID –

- Via Aadhaar
- Via Driving License

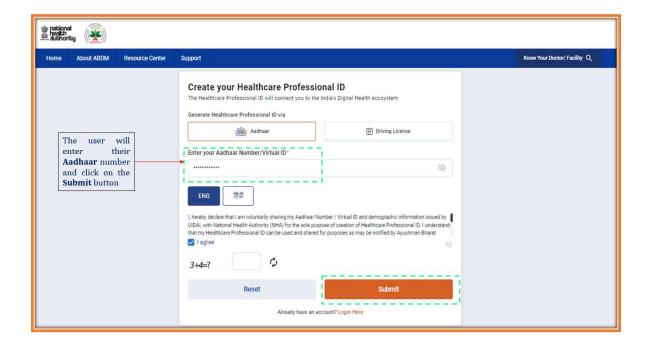
Here we will go step by step on how to generate the Healthcare Professional ID via Aadhaar-

<u>Step 5:</u> The user has to click on the '**Aadhaar**' option to generate the Healthcare Professional ID.



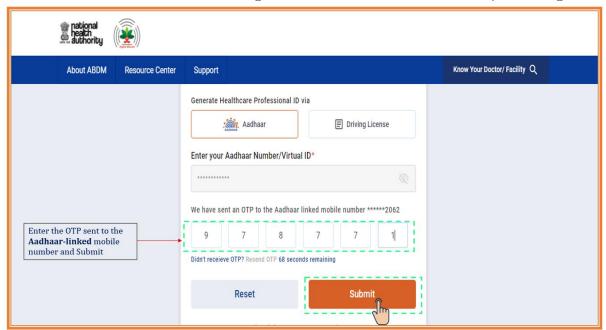
<u>Step 6:</u> After entering the Aadhaar number, the user has to click on 'I agree' option and provide his consent. Then the captcha has to be entered.

After giving the consent and entering the captcha, the user has to click on the 'Submit' button.



<u>Step 7:</u> After clicking on the 'Submit' button, the user will get an OTP on the mobile number linked with the Aadhaar.

Then the user will enter the OTP and again click on the 'Submit' button for proceeding.



The details from the Aadhaar get captured and the profile of the user appears to proceed further for entering the details to register.

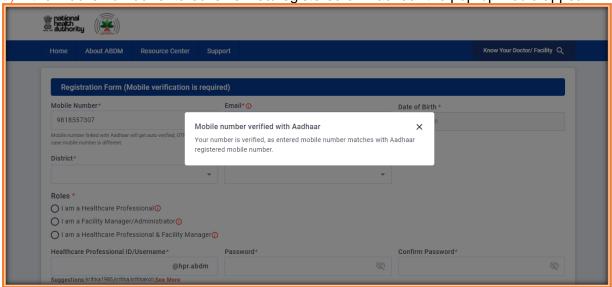
Step 8: The registration form appears where the user will enter the following details-

- Mobile number
- Email ID

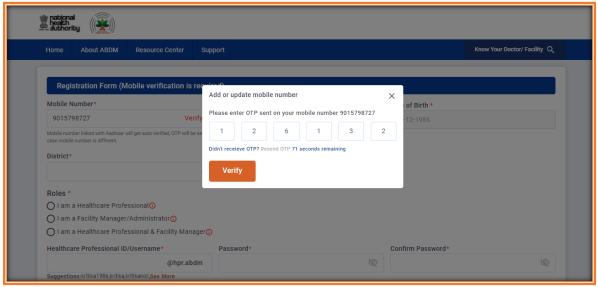
Then the user will click on the '**Verify**' option to verify both- the mobile number and Email ID. Email id verification is optional.



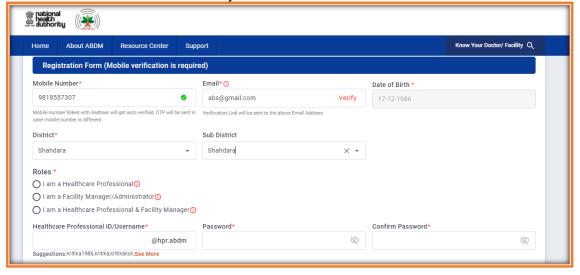
a) If the mobile number entered is verified/registered on Aadhaar the pop-up would appear.



b) If the mobile number entered is different from verified/registered in Aadhaar, then enter the OTP sent to the entered mobile number.



<u>Step 9:</u> District and Sub-district are fetched from the information provided. If in case is not available enter the details manually.



Step 10: Select the role- 'I am a Healthcare Professional' from the following options-

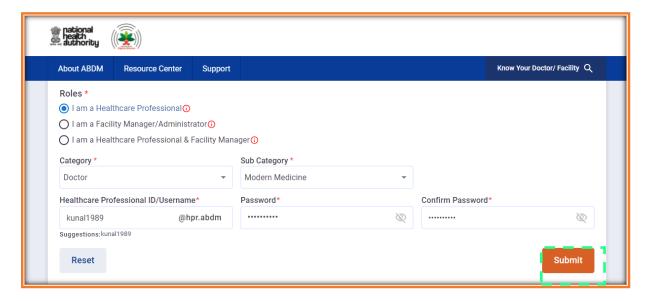
- I am a Healthcare professional: This option is for Doctor/ Nurse who are only professional and not a facility Manager
- I am a Facility Manager/ Administration: This option is for Facility Manager who are not Healthcare professional
- I am Healthcare Professional and Facility Manager: Professionals who are Doctor/Nurses and facility manager

Enter the details of the category and sub-category.



Enter the **Healthcare Professional ID/username**. The user can also select the **username** from the suggestion provided below the option.

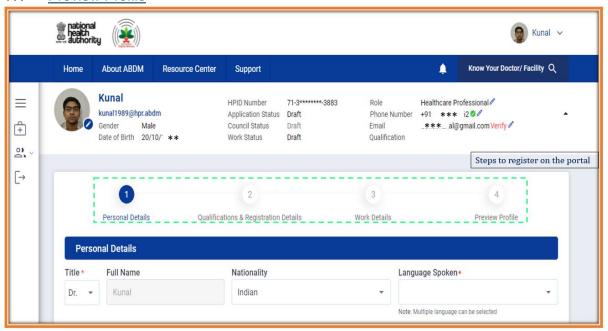
Enter the **Password** and **Confirm** the password and click on 'Submit' button.



Password having policy like-Should be 8 characters, 1 character should be Capital, 1 should be small, 1 special symbol and 1 numeric digit.

## Step 11: There are 4 steps to register the HPR profile:

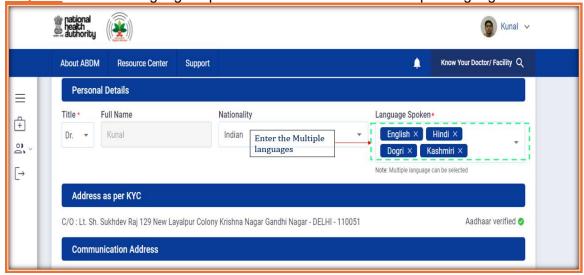
- I. Personal Details
- II. Qualifications and Registration Details
- III. Work Details
- IV. Preview Profile



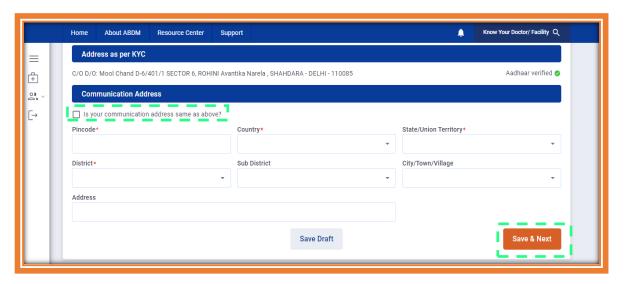
# Personal Details-

The details like name, address, etc. are fetched automatically.

Step 12: Enter the languages spoken. The user can select multiple languages.



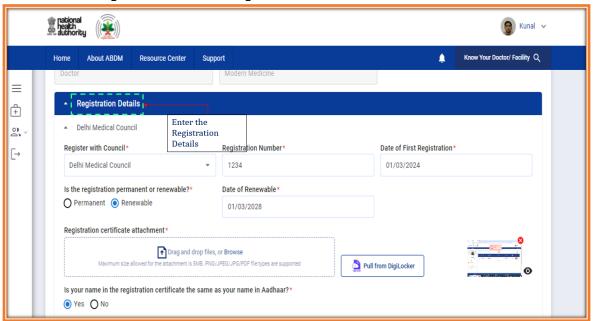
<u>Step 13:</u> If the communication address is different from the KYC, then uncheck box and enter the details of communication address and click on 'Save & Next' button to proceed further to the next section.



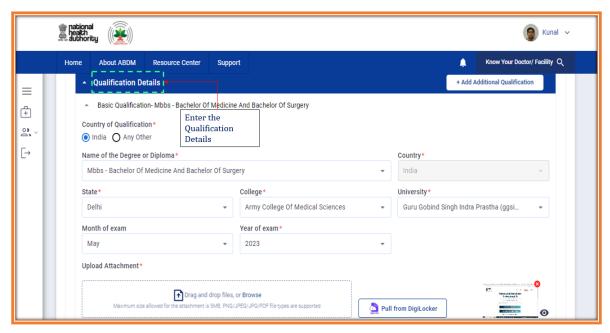
## **Qualifications and Registration Details-**

<u>Step 14:</u> In the registration details; the user will enter the registration number, date and council of registration.

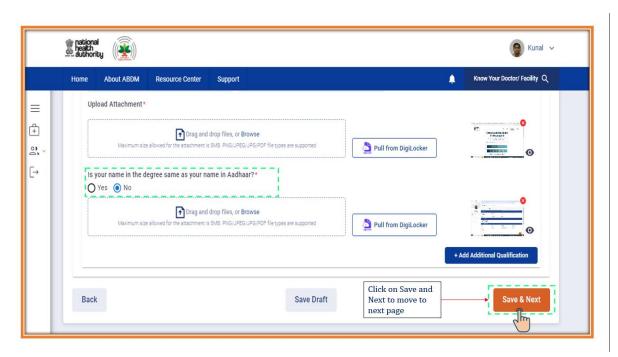
After entering the registration details, the user will attach the registration certificate document. The user can also upload the documents from Digi Locker, as there is an option available at the right side 'Pull from Digi Locker'.



<u>Step 15:</u> Then the user will enter qualification details and upload the degree/diploma certificate document.



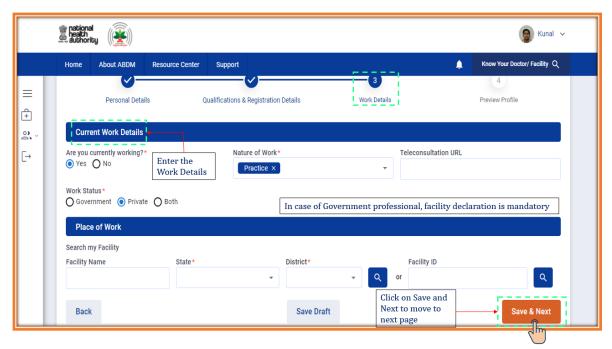
<u>Step 16:</u> If in case the name of the user is different in Aadhaar and degree/ registration, then attach the relevant documents like name change affidavit, etc. and click on 'Save and Next' button.



#### **Work Details-**

<u>Step 17:</u> In this section, the user will enter the work details, work status, and the place of work. He/ She can select multiple options in Nature of work.

After filling all the details for place of work, the user will click on 'Save and Next' button.



If the user has selected government or both in Work status, then she/ he have to mandatorily attach the document for the proof of working in the government facility like work order, appointment letter, etc.

<u>Step 18:</u> Place of work is mandatory for the government professionals and are optional in case of private professionals.

The user can search the Facility through the Facility name, State, District or through Facility ID



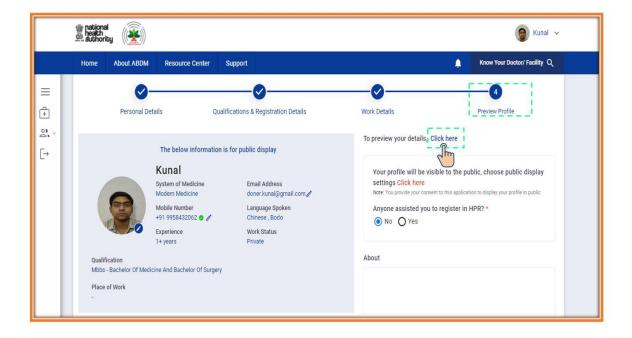
Click on 'Declare Facility' button after filling up the details and click on check box on the right side.



If the facility is not available in the list provided, the user can go to 'Click Here' button, present below the Declare Facility and enter the details.

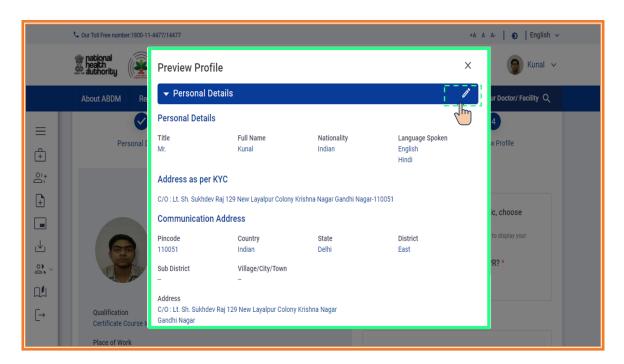
#### **Preview Profile-**

Step 19: To preview the profile, go to "Click here"

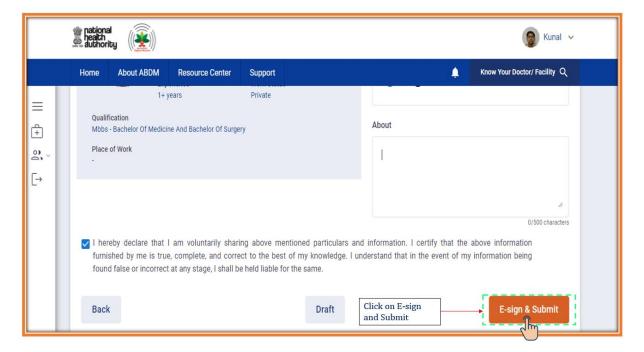


<u>Step 20:</u> The user can cross-verify all the details that have been entered before the final submission.

In case the user wants to update profile, click on the pen icon on the top right side of the pop-up.



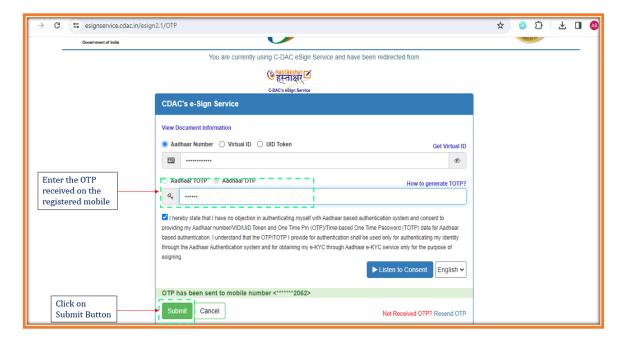
Step 21: Tick the check box for final declaration and click on 'E-sign and Submit' button.



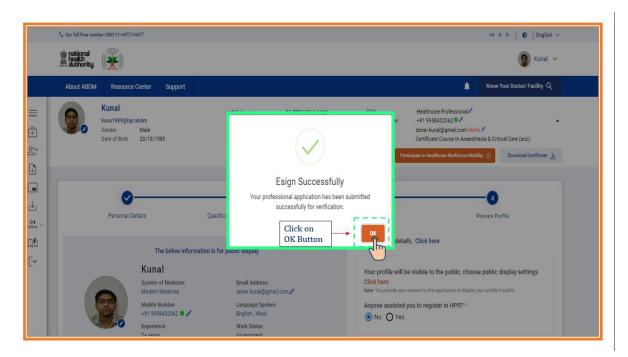
<u>Step 22:</u> A new portal will appear; the user will enter his/her Aadhaar number and click on '**Get OTP**' option.



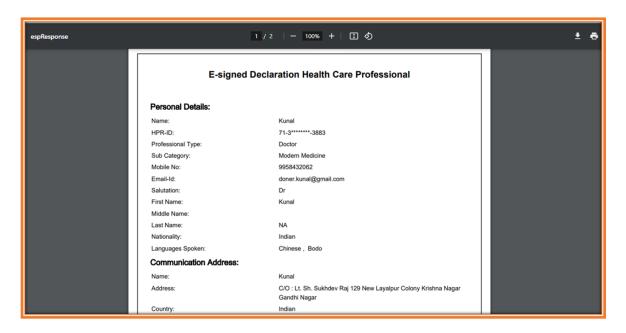
<u>Step 23:</u> After entering the OTP received on Aadhaar registered mobile number; the user will click on the check box and then click on the '**Submit**' button.



A notification will appear that shows the successful completion of the E-sign. And click on the 'OK' button.



<u>Step 24:</u> A pdf would be generated and downloaded, after successful e-sign and submit of the Application.



# Thank You